

INTERNAL/EXTERNAL VACANCIES

Mogale City Local Municipality is committed to equal employment opportunity as contemplated in the Employment Equity Act 55 of 1998 for the advancement of previously disadvantaged and disabled persons. Mogale City Local Municipality is situated in the West Rand, Gauteng.

Mogale City Local Municipality
P O Box 94
KRUGERSDORP
1740

DATE: 10/1/26 9:42 AM

DEPARTMENT: COMMUNITY DEVELOPMENT SERVICES

DIVISION: SPORTS, ARTS, CULTURE AND RECREATION

SUB-DIVISION: LIBRARY SERVICES

POST: LIBRARIAN X5

SALARY BAND: 8-7 (R453 012.00-R562 260.00) PER ANNUM EXCLUDING BENEFITS

REF: CD/LS/0625

REQUIREMENTS: National Diploma/ NQF Level 6 (240 Credits) in Library and Information Science. Plus general management and leadership programme. Membership Registration with Library and Information Association of South Africa (LIASA). 3 years working experience as a Senior Library Assistant or Library Assistant.

ATTRIBUTES: Client orientation and customer focus. Honesty and Integrity. Highly motivated. Assertiveness. Time management. Maintaining a professional image. Good judgment and ability to assess a situation and give sound advice. Flexibility and adaptability. Good level of initiative. Sense of urgency. Ability to manage self. Ability to work independently and in a team. Ability to work under pressure. Attention to detail. Self-confident. Self-discipline. Ability to develop self and others. Networking abilities. Stress management.

KEY PERFORMANCE AREAS: Administration of library operations. Library collection management. Management of Bibliographic Control work. Marketing and promotion of library services. Outreach programmes. Customer relations. OHS site visits. Stakeholder Relations. Leadership, Controlling and organizing. Effective and efficient supervision of subordinates. Reporting. Adhering to corporate governance within the section. Human resource management. Financial management. Continuous improvement on service delivery. Knowledge and application of all applicable legislation, acts and by laws.

An application letter stating the post you are applying for with attached 1. detailed Curriculum Vitae, 2. certified copies of ID, 3. all the relevant qualification certificates should be submitted. Documents should be certified from original documents, and certification should not be older than 6 months. Applications should be hand-delivered at Mogale City Local Municipality, Human Capital Management, Corner Market & Commissioner Street, Krugersdorp, 1740. Late applications will NOT be accepted. If you do not hear from us within 90 days of the closing date, please consider your application unsuccessful.

Please note: Preference will be given to residents of Mogale City.

The Municipality reserves the right to appoint or not to appoint. Shortlisted candidates may undergo criminal, credit and/reference checks & qualification verification where necessary. Failure to comply with instructions will result in the application not being considered. All enquiries can be directed at the following contact numbers (011) 951 2585/ (011) 951 2019/ (011) 951 2501/ (011) 951 2592.

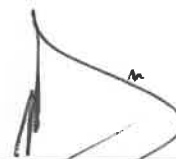
CLOSING DATE: 19-10-2026



L FAKAZI

MANAGER: HUMAN CAPITAL MANAGEMENT

DATE: 01/10/2026



M DUBE

EXECUTIVE DIRECTOR: CSS

DATE: 05/10/2026