



# Mogale City

Local Municipality

*"The City  
of Human  
Origin"*

Mogale City Local Municipality is committed to equal employment opportunity as contemplated in the Employment Equity Act 55 of 1998 for the advancement of previously disadvantaged and disabled persons. Mogale City Local Municipality is situated in the West Rand, Gauteng.

## **ECONOMIC DEVELOPMENT SERVICES DIVISION: ENTERPRISE & RURAL DEVELOPMENT**

### **SUB-DIVISION: EXPANDED PUBLIC WORKS PROGRAMME**

## **ASSISTANT MANAGER: EXPANDED PUBLIC WORKS PROGRAMME (EPWP)**

**SALARY BAND 4-4B : R613 320.00 – R778 584.00 P.A. EXCLUDING BENEFITS**

**Requirements:** • A Bachelor's degree in Economics/Economic Development/Development Studies/Public Management (360 Credits) • 5 - 8 years' working experience in EPWP, Economic Development Environment, 3 years' of which should be at supervisory level • A valid driver's licence.

**Attributes:** • Research & analysis • Strategic planning & Strategy formulation • Public consultation • Programme & Project management • Financial management • Information products & reporting • Socio-Economic/Socio-Political awareness • Reliance • Planning & organizing.

**Key performance areas:** • Project plan management • Program and Project delivery and management • Development and revision of policies • Manage the implementation of EPWP • Awareness training for sector departments • Change management • Stakeholder relations • Leadership, controlling & organizing • Performance management of the Sub-division • Human Resource Management • Compliance: Legal Regulatory & Statutory Framework & Processes • Financial management • Continuous on service delivery.

### **SUB-DIVISION: RURAL & AGRICULTURE DEVELOPMENT ASSISTANT MANAGER: SECTOR DEVELOPMENT SUPPORT**

**SALARY BAND 4-4B R613 320.00 – R788 584.00 P.A. EXCLUDING BENEFITS**

**Requirements:** • A Bachelor's degree in Economics/Development Studies/Business Administration (360 Credits) • Computer literacy: MS Office • 5 - 8 years' relevant working experience in the sector development environment • A valid driver's licence.

**Attributes:** • Research & analysis • Strategic planning & Strategy formulation • Public consultation • Programme & Project management • Financial management • Information products & reporting • Socio-Economic/Socio-Political awareness • Reliance • Planning & organizing.

**Key performance areas:** • Project management • Program & Project delivery & Management • Development & revision Policies • Sector support strategies • Land Reform project • Land Tenure • Awareness campaigns • Sector enhancement • Change management • Stakeholder relations • Leadership, controlling & organizing • Performance management of the Sub-Division • Human Resource management • Compliance: Legal, Regulatory & Statutory Framework & Processes • Financial management • Continuous improvement to Service Delivery.

### **SUB-DIVISION: BUSINESS DEVELOPMENT SERVICES ASSISTANT MANAGER: BUSINESS DEVELOPMENT SERVICES**

**SALARY BAND 4-4B R613 320.00 – R788 584.00 P.A. EXCLUDING BENEFITS**

**Requirements:** • A Bachelor's degree in Economic Development/Business Administration or Bachelor of Commerce in Entrepreneurship (360 Credits) • Computer literacy: MS Office • Extensive Knowledge of Small Medium & Micro Enterprise Sector (SMMEs) and Cooperatives • A valid driver's licence.

**Attributes:** • Research & analysis • Strategic planning & Strategy formulation • Public consultation • Programme & Project management • Financial management • Information products & reporting • Socio-Economic/Socio-Political awareness • Reliance • Planning & organizing.

**Key performance areas:** • Project plan development • Program & Project delivery & Management • Development & revision of policies • Enterprise development & cooperatives support • Economic Transformation & Supplier Development • Business compliance • Monitoring of trading infrastructure • Economic development • Change management • Stakeholder relations • Leadership, controlling & organizing • Performance Management of the Sub-division • Human Resource Management • Compliance: Legal, Regulatory & Statutory Framework & Processes • Financial reporting • Continuous on Service Delivery.

An Application letter stating the post you are applying for with attached detailed Curriculum Vitae, certified copies of ID and all the relevant qualification Certificates should be submitted. Documents should be certified from original and Certification should not be older than 3 months. Applications should be hand-delivered to **Mogale City Local Municipality, Human Capital Management Offices, Corner Market and Commissioner Street, Krugersdorp** or posted to **P O Box 94, Krugersdorp, 1739**.

Women and persons with disabilities are encouraged to apply. No faxed and e-mailed applications will be accepted. Late applications **WILL NOT** be accepted. If you do not hear from us within 90 days of the closing date, please consider your application unsuccessful.

The Municipality reserves the right to appoint or not to appoint.

Shortlisted candidates may undergo criminal, credit and/reference checks and qualification verification where necessary. Failure to comply with instructions will result in the application not being considered.

**All enquiries can be directed to:** (011) 951 2585/(011) 951 2019/(011) 951 2501/(011) 951 2592.

**CLOSING DATE: 04 OCTOBER 2024.**

