



**The Terms of Reference for the Magaliesburg
Economic Development Forum**

**An advisory and consultative structure to support economic
development and development matters at Magaliesburg**

10th December 2025

1. PURPOSE

This document sets out the Terms of Reference for the composition, establishment and operation of the Magaliesburg Economic Development Forum that will function both as oversight and advisory mechanism towards the successful implementation of various economic development and investment programmes across at Magaliesburg.

2. BACKGROUND CONTEXT

The Magaliesburg area is considered to be a tourist attraction with its many landmarks and places of interests in and around the town, such as the Cradle of Humankind, the scenic mountains and accommodation facilities they host, the steam train that arrives every week from Joburg central's Park Station and many more.

The town of Magaliesburg and surrounding attractions are being marketed as part of the Magalies Meander initiative. Due to urban blight and external factors such as being a major freight through-route, the town and surrounding area is however starting to lose its appeal as a regional attraction, as is evident from some of the outlets catering for tourists in and around town closing down in recent years.

In spite of the above, there is a strong and growing presence of conference and spa facilities in the greater area surrounding Magaliesburg. These facilities are not functionally integrated with the town, but do enhance the profile of the larger area as a destination point. The town also plays a role as a service centre for surrounding agricultural and rural residential areas. The larger area surrounding Magaliesburg is an established agricultural area including prominent vegetable farming and horticulture ventures. Various educational facilities serving a regional function are located in the surrounding area, e.g. the Bekker Agricultural Schools, Boys Town, environmental training establishments.

3. MAGALIESBURG ECONOMIC DEVELOPMENT FORUM

3.1 Purpose

The overall purpose of the MBF is three-fold, namely:

- a) To serve as a multi representative, collective and united body of business formations across Magaliesburg;
- b) To become a legitimate institutional and coordination instrument through which the City, government and other development institutions would be able to engage with business formations in Magaliesburg, and
- c) To provide guidance, oversight and advisory support towards the effective and successful development and implementation of various economic development and investment programmes across Magaliesburg.

3.2 Functional Responsibilities

As a representative and output focused team, the MBF's functional responsibilities are to:

- Assist in overseeing and guiding the implementation of the following key initiatives:
 - Mogale City's Ga Mogale Sports Complex,
 - Magaliesburg Central Business District Revitalisation Programme;
 - The Quarry Development Initiative;
 - The Magaliesburg Agricultural Initiative: Carmel Estate and emerging farmers support programme
 - The development of Magaliesburg Precinct Plan,
 - Various tourism development support programmes, and
 - The Afrivillage housing development programme.
- Provide a platform for dialogue amongst all the role players in the economic development and investment disciplines across at Magaliesburg;
- Provide an opportunity for a wide discussion on key issues of municipal importance in economic development;
- Provide business and economic development advice on financial and funding resource requirements needed for the implementation of the initiatives;
- Advise on monitoring the progress of implementation;
- Liaise, consult and advocate with key stakeholders/ decision makers/ funders/ financiers' to ensure that the initiatives are executed, and
- Assist in reviewing the scope of the MBF should operational circumstances dictate so – particular during the Mid Term period.

3.1.2 The Composition

The MBF will be comprised of representation from:

a) **The Permanent Members:**

Mogale City	Representation
	<ul style="list-style-type: none">• The Ward Councillor and Member of the Mayoral Committee for Finance as Chairperson,• The Member of the Mayoral Committee for Economic Development Services as an Ex Officio Member (Deputy Chairperson?)• Management Teams in Economic Development, Infrastructure Development, Community Development, and Integrated Environmental Management,
External	<ul style="list-style-type: none">• Magaliesburg Commerce and Industries• Small, Medium and Micro Enterprises• Local Tourism Association• Business Representation• Magaliesburg Developers• Local Banking Association• Any additional member that the permanent deem necessary

The number of the Permanent Members can be changed, increased or decreased with the agreement of the MBF. The Permanent Members can also change the MBF ToRs should this be deemed necessary for the proper management and functioning of the Forum.

At least one person, and an alternate must be nominated by the organisation they represent. Such a nomination must be done in writing to the Chairperson of the Forum.

b) **Invited Members (and is variable):**

- National and/ or Provincial Government/ and/or regional Departments;
- Donors (Local or International)
- Stakeholders Fora Representation;
- Commercial Banks (ABSA, FNB, Standard Bank, Capitec)
- Development Finance Institutions (eg DBSA, IDC, NEF, SEDFA, Land Bank);
- Development Agencies (eg GGDA, GIFA, GEP, GTA, MISA)
- Any other players, structures or agencies deemed useful by the Forum.

3.1.3 Frequency of Meetings

The MBF should meet quarterly, and more frequently as and when the need arises.

3.1.4 Secretariat Services

The MBF will be supported by a secretariat consisting of officials from the Departments of Economic Development – whose functions will entail:

- Issuing the appropriate time notices and relevant documentation for the Forum meetings seven days in advance.
- Record and produce minutes of the meetings timeously.
- Rendering all other administrative support to the Forum.

The EDS shall be responsible for feedback to other Committees of Council and the Mayoral Committee.

3.1.5 Convocation

- The Chairperson convenes the Forum, in writing, at least 10 (ten) days before the date of the meeting;
- Under special circumstances and needs, the Chairperson or at least 2 (two) of the permanent members, may request the convocation of the Forum;
- The convocation note should indicate the date, time and place of the meeting including the agenda as well as the necessary documentation. It must also include the list of temporary members invited;
- The Secretariat prepares the list of invitees to the Forum based on indication from the permanent members;
- Permanent members can request, in writing, to postpone the meeting or delegate their representation to the alternative member appointed by their respective organisations; and
- Any member who does not attend three meetings in a row will be terminated and not be invited to attend any further meetings unless a written notice and explanation is forwarded to the Chairperson of the Forum.

3.1.6 Validity

- In the absence of the Chairman the Vice-Chairman would serve as the Chairman at any meeting in order to ensure that the meeting are quorid and validly constituted.

- The Vice-Chairman, in such circumstances will be deemed to have all the powers and functions associated with the position of the Chairman.

3.1.7 Deliberations and Duties

The permanent members deliberate and agree by consensus. Where consensus cannot be reached, a decision will be made by majority voting or the Chairperson makes the decision.

In respect of duties, the following procedures will apply:

- Members shall be committed to rendering support and partake in debates in good faith;
 - Members shall carefully analyse and interrogate all reports; documents and deliverables brought before the Forum and shall endeavour to comment on these timeously;
 - All members shall have the obligation of providing feedback to their respective constituencies and members of their associations/ chambers on discussions and issues discussed or communicated at the Forum;
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