



# Mogale City Funding Agreement Template

## Funding Agreement

Between:

**The Municipality**  
And  
**The Beneficiary Organisation**

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### 1. Purpose of the Agreement

This agreement regulates the transfer and use of municipal funds allocated to the organisation for the implementation of an approved socio-economic development programme.

### 2. Approved Project

Project Name: \_\_\_\_\_

Project Description:

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Community Beneficiaries: \_\_\_\_\_

Project Duration: \_\_\_\_\_

### 3. Funding Amount

Total Approved Funding: R\_\_\_\_\_

Payment Structure:

<b>Instalment</b>	<b>Amount</b>	<b>Condition</b>
1st		Signing of agreement
2nd		Progress report submitted
Final		Final report and verification

### 4. Obligations of the Organisation

The organisation agrees to:

- Use funds **only for the approved project**
  - Maintain proper **financial records**
  - Submit **progress and financial reports**
  - Allow the Municipality to conduct **site visits and inspections**
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### 5. Monitoring and Reporting

The organisation must submit:

- **Quarterly progress reports**
- **Financial expenditure reports**
- **Final project completion report**

### 6. Misuse of Funds

If the Municipality determines that funds have been misused:

- The funding agreement may be **terminated**
  - Funds may be **recovered**
  - The organisation may be **excluded from future municipal funding**
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## 7. Signatures

Municipal Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Organisation Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_