

ADDENDUM A

TENDER NO: CORP (L&D) 01/2027 CATEGORY 1-9

TENDERS ARE HEREBY INVITED FOR THE APPOINTMENT OF A PANEL OF TRAINING SERVICE PROVIDERS TO CONDUCT MULTIPLE TRAINING PROGRAMMES AND WORKSHOPS FOR MOGALE CITY LOCAL MUNICIPALITY EMPLOYEES ON AN AS AND WHEN REQUIRED BASIS FOR A THREE (3) YEAR PERIOD.

AMENDMENT OF EVALUATION CRITERIA

The previous technical evaluation criteria are as follows:

No	DESCRIPTION	MAXIMUM POINTS	MINIMUM POINTS
1	EXPERIENCE AND ACCREDITATION OF FACILITATOR/S, ASSESSOR/S AND MODERATOR/S. Bidder must submit proof of valid accreditation certificate/s from relevant Sector Education and Training Authority (SETA) (where accreditation has expired, due to QCTO process, kindly attach a signed letter from the relevant SETA) accompanied by CVs of all contracted and freelancing facilitator/s, assessor/s and moderator/s and be a South African citizen or have permanent residence. <u>Distribution of points based on evidence provided:</u> Accredited Facilitator/s (will only be considered if they meet all above-mentioned requirements). ✓ 15 points for Seven (7) years or more experience ✓ 10 points for four (4) years- Six (6) years' experience. ✓ 5 points for 1 year experience – three (3) years' experience. Accredited Assessor/s (will only be considered if meeting all the above-mentioned requirements). ✓ 8 points for five (5) years' experience or more experience ✓ 5 points for Three (3) years' experience - Four (4) years' experience.	30	11

	✓ 3 points for one (1) year experience -Two (2) years' experience 3. Accredited Moderator/s (will only be considered if they meet all the above-mentioned requirements). ✓ 7 points for 5 years' experience or more years' experience ✓ 5 points for 3 years' experience -4 years' experience. ✓ 3 points for one (1) year experience -Two (2) years' experience. NB: Bidders must submit CV's for facilitator/s, Assessor/s and Moderator/s and accreditation for facilitator/s, Assessor/s and Moderator/s		
2	COMPANY EXPERIENCE Bidder must submit a minimum of three (3) signed and contactable reference letters, each on the client's official company letterhead, confirming successful training implementations as per scope of work. All reference letters must be dated within the last five (5) years before tender closing date. ✓ 15 points for 5 or more reference letters, ✓ 10 points for 4 reference letters. ✓ 5 points for 3 reference letters. ✓ 0 points for no reference letter provided.	15	5
3	LIST OF TRAINING PROGRAMMES AND PROOF OF VALID ACCREDITATION CERTIFICATE FROM RELAVANT SETA OR SINGED LETTER FROM RELAVANT SETA Bidders are required to attach a list of all training programmes to which they are accredited (where accreditation has expired, due to QCTO process, kindly attach a signed letter from the relevant SETA) Proof of a valid accreditation certificate must be submitted or a signed letter from a relevant SETA) <u>Distribution of points based on evidence provided:</u> ✓ 20 points for submission of a training programme with proof of accreditation. (where accreditation has expired, due to QCTO process, kindly attach a signed letter from the relevant SETA) ✓ 0 points for no submission of training programmes without proof of accreditation. NB: Training programmes accreditation must be relevant to the category outlined in the scope of work	20	20
	Total	65	36

The new technical evaluation criteria are as follows:

No	DESCRIPTION	MAXIMUM POINTS	MINIMUM POINTS
1	EXPERIENCE AND ACCREDITATION OF FACILITATOR/S, ASSESSOR/S AND MODERATOR/S. Bidder must submit proof of valid accreditation certificate/s from relevant Sector Education and Training Authority (SETA) (where accreditation has expired, due to QCTO process, kindly attach a signed letter from the relevant SETA) accompanied by CVs of all contracted and freelancing facilitator/s, assessor/s and moderator/s and be a South African citizen or have permanent residence. <u>Distribution of points based on evidence provided:</u> 4. Accredited Facilitator/s (will only be considered if they meet all above-mentioned requirements). ✓ 15 points for Seven (7) years or more experience ✓ 10 points for four (4) years- Six (6) years' experience. ✓ 5 points for 1 year experience – three (3) years' experience. 5. Accredited Assessor/s (will only be considered if meeting all the above-mentioned requirements). ✓ 8 points for five (5) years' experience or more experience ✓ 5 points for Three (3) years' experience - Four (4) years' experience. ✓ 3 points for one (1) year experience -Two (2) years' experience 6. Accredited Moderator/s (will only be considered if they meet all the above-mentioned requirements). ✓ 7 points for 5 years' experience or more years' experience ✓ 5 points for 3 years' experience -4 years' experience. ✓ 3 points for one (1) year experience -Two (2) years' experience. NB: Bidders must submit CV's for facilitator/s, Assessor/s and Moderator/s and accreditation for facilitator/s, Assessor/s and Moderator/s	30	11

2	COMPANY EXPERIENCE Bidder must submit a minimum of three (3) signed and contactable reference letters, each on the client's official company letterhead, confirming successful training implementations as per scope of work. All reference letters must be dated within the last ten (10) years before tender closing date. ✓ 15 points for 5 or more reference letters, ✓ 10 points for 4 reference letters. ✓ 5 points for 3 reference letters. ✓ 0 points for no reference letter provided.	15	5
3	LIST OF TRAINING PROGRAMMES AND PROOF OF VALID ACCREDITATION CERTIFICATE FROM RELAVANT SETA/QCTO OR SIGNED LETTER FROM RELAVANT SECTOR EDUCATION AND TRAINING AUTHORITY (SETA)/ QUALITY COUNCIL FOR TRADES AND OCCUPATIONS (QCTO) Bidders are required to attach a list of all training programmes to which they are accredited (where accreditation has expired, due to QCTO process, kindly attach a signed letter from the relevant SETA/QCTO) Proof of a valid accreditation certificate must be submitted or a signed letter from a relevant SETA/QCTO) <u>Distribution of points based on evidence provided:</u> ✓ 20 points for submission of a training programme with proof of accreditation. (where accreditation has expired, due to QCTO process, kindly attach a signed letter from the relevant SETA) ✓ 0 points for no submission of training programmes without proof of accreditation. NB: Training programmes accreditation must be relevant to the category outlined in the scope of work	20	20
	Total	65	36

NB: The proposed changes shall apply to Categories 1–9. the technical evaluation criteria, scoring allocation, and conditions applicable to the technical evaluation criteria shall remain unchanged, as per the previously approved scoring methodology