

ADVERTISED IN: The Star
PUBLISHING DATE: Wednesday, 27 August 2025
TENDER NO: IDS (B&F) 08/2026

MOGALE CITY LOCAL MUNICIPALITY

Tenders are hereby invited for the following Office: Infrastructure Development Services: Building Maintenance.

TENDER NUMBER: IDS (B&F) 08/2026

RE-ADVERT: TENDERS ARE HEREBY INVITED FROM SERVICE PROVIDER/S WITH THE CIDB GRADING OF 2ME OR HIGHER FOR SUPPLY, INSTALLATION, REPLACEMENT, MAINTENANCE AND REPAIRS OF AIR CONDITIONING, AIR COOLING, REFRIGERATION AND MECHANICAL VENTILATION IN MOGALE CITY LOCAL MUNICIPAL OWNED BUILDINGS AND FACILITIES ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THREE (3) YEARS.

Compulsory Briefing Session will be held on Monday, 08 September 2025 at 11:30am at Mayoral Chamber, Civic Centre, Corner Commissioner and Market Street, Krugersdorp, 1740.

No visual compulsory briefing session will be available.

Adjudication: 80/20

Tenders will be evaluated using Functionality evaluation criteria of **100 points** of which the service provider is required to score the minimum of **70 points** in order to be considered for further evaluation.

Tenders will be evaluated using the 80/20 preference point system which awards 80 points for Functionality and 20 points for Specific goals in accordance with the table below:

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Within the boundaries of the municipality (Municipal account/ lease agreement/rental statement will be utilized to verify area of jurisdiction of bidder)	X	10		
Outside the boundaries of the Municipality, but within the west Rand District Municipality. (Municipal account/ lease agreement/rental statement	X	6		

will be utilized to verify area of jurisdiction of bidder)				
Within the boundaries of Gauteng Province Municipal account/ lease agreement/rental statement will be utilized to verify the area of jurisdiction of bidder.	X	4		
Outside the boundaries of Gauteng Province (Municipal account/ lease agreement/rental statement will be utilized to verify the area of jurisdiction of bidder)	X	0		
Gender (woman owned enterprises). (Central Supplier Database will be utilized to verify women-owned enterprise points of bidder)	X	5		
Youth (Enterprise owned by persons younger than 35 years). (Central Supplier Database will be utilized to verify enterprises owned by persons younger than 35 years points of bidder).	X	5		

Documents Collection: Documents can be downloaded from the e-portal at www.etenders.gov.za or www.mogalecity.gov.za.

Technical Enquiries: scmenquiries@mogalecity.gov.za

Documents available: As from **Wednesday, 27 August 2025** on www.etenders.gov.za or www.mogalecity.gov.za

Closing date: Tuesday 30 September 2025

Time: 11:00

Tender Box

Venue: Tender boxes are situated at the reception desk of the Supply Chain Management Unit, situated on the upper level of the West Wing of the Mogale City Civic Centre, Corner Commissioner and Market Streets in Krugersdorp.

A. MANDATORY DOCUMENTS (IF NOT PROVIDED, THE BIDS DOCUMENT WILL BE INSTANTLY DISQUALIFIED)

1. Completed and signed Bill of Quantities as issued in the tender document.
In the event of a mistake having been made on the Bill of Quantities, it shall be crossed out in ink and be accompanied by initialling each and every alteration. The Municipality reserves the right to reject the bids if corrections are not made in accordance with the above.

2. Authority of Signatory must be completed and signed in case of a business not sole proprietor or one-person business or board of director's resolution authorizing signature to sign off the bid documents.
3. Mogale City Local Municipality will not accept any tender document with missing pages.
4. Fully completed and signed the Compulsory Briefing Session attendance register.
5. Service provider/s must have a CIDB GRADING of 2ME OR HIGHER and a copy of the valid CIDB certificate must be included with the submission.
6. Completed and signed Form of Offer (Part C.1.1.1).

FAILURE TO ADHERE TO ANY OF THE ABOVE WILL RESULT IN THE BIDS NOT BEING FURTHER EVALUATED.

B. <u>ESSENTIAL DOCUMENTS</u> (NO AWARD WILL BE MADE IF ANY OF THE INFORMATION/DOCUMENTATION LISTED BELOW IS NOT COMPLIED WITH OR SUBMITTED).
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7. Completed and signed Municipal Bidding Documents:
 - 7.1 MBD 1: Invitation to tender.
 - 7.2 MBD 4: Declaration of Interest.
 - 7.3 MBD 6.1: Preferential Points.
 - 7.4 MBD 8: Declaration of bidders past supply chain management practices.
 - 7.5 MBD 9: Certificate of independent bid determination.

NOTE: The above documents must be submitted on the official and original forms of Mogale City and must not be re-typed or scanned or completed electronically i.e. must not be typed in.

They must be completed in black ink, handwritten. Bids completed in pencil or any erasable pen will be regarded as invalid.

8. Submit Central Supplier Database (CSD) Registration Report or Summary Report.

MUNICIPAL RATES AND TAXES OR MUNICIPAL SERVICE CHARGES

9. The bidding entity and its director(s) must submit Municipal Rates and Taxes account which is not older than three (3) months / ninety (90) days in arrears at the time of the closing date.
10. If the bidding entity and its director(s) does not have a Municipal Rates and Taxes account, it must submit a Municipal Service Charges Statement (water statement or electricity statement or refuse removal statement or sewerage statement).
11. If the bidding entity and its director(s) does not own a property it must submit a valid lease agreement which has the address of the business or Rental Statement which is in the name of the business.
12. If the Bidding Entity and its director(s) operates from Informal settlement and does not have a Municipal Rates Account,
 - 12.1 The bidding entity and its director(s) must submit Confirmation on Municipality / Metro letterhead signed and stamped by the ward Councillor or delegate/tribal authority with contact details which is not older than three (3) months.
13. If the bidding entity and its director(s) operates from parents' place or any other place and is not responsible for Municipal account / Services.
 - 13.1 The bidding entity and its director(s) must submit an original Sworn Affidavit by the property owner.

14. If the bidding entity and its director(s) is in the process of acquiring new property, which property has not yet been transferred to its name, a letter from the conveyancing attorney(s) must be submitted.
15. If the bidding entity and its director(s) submit a Municipal Account which is in the name of the Trust Account, and original Sworn Affidavit from the Trustees must be furnished explaining that factor / relationship.
16. If the bidding entity's director(s) submit a Municipal Account in the name of the other spouse, an original Sworn Affidavit explaining the fact / relationship must be submitted.
17. Copies of director's ID.
18. Bids must be submitted in original document.

C. <u>TENDER CONDITIONS</u> (FAILURE TO COMPLY WITH THESE CONDITIONS SHALL RESULT IN DISQUALIFICATION)

19. All suppliers of good & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016.
20. As per National Treasury Instruction No.4 A of 2016/2017 National Treasury Supplier Database, organs of state must ensure that suppliers awarded business with the State are registered on the CSD prior to award letter/purchase order/signed contract being issued.
21. Bids by joint ventures are to be accompanied by the Document Formation of the joint venture, duly registered and authenticated by a Notary Public or other official deputized to witness sworn statements. This document must define precisely the conditions under which the joint venture will function, the period for which it will function, the persons authorized to represent and obligate it, the address for correspondence, the participation of several firms forming the joint venture and any information necessary to permit a full appraisal of its functioning, including a clause to the effect that the members of the joint venture are jointly and severely bound.
22. No electronic signature will be accepted in the bids document. The bidder's signature must always be signed by hand in black ink.
23. No late bids will be accepted.
24. Telefax or e-mail bids will not be accepted.
25. All bids must be submitted on the official and original forms and must not be re-typed or typed or scanned. Bids must only be submitted on the bids documents as provided by Mogale City Local Municipality
26. Bids must be completed in black ink, handwritten and must not be typed.
27. The use of tipp-ex is not allowed on the bids documents.
28. Bid documents completed in pencil will be regarded as invalid.
29. No page(s) must be removed from the original bids document.
30. Requirements for sealing, addressing, delivery, opening and assessment of Bids are stated in the tender document.

31. The lowest or any bid will not necessarily be accepted, and Mogale City reserves the right to accept a bid in whole or in part.
32. The Municipality reserves the right to appoint and not to appoint.
33. The validity period for tender is one hundred and twenty (120) days.
34. The Municipality reserve the right to negotiate a fair market related price with recommended bidders.
35. The Bill of Quantities must be inclusive of VAT for all registered VAT vendors.

REGISTRATION AS A VAT VENDOR

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| 35.1 | Non-VAT vendors do not have to include VAT in their Bill of Quantities, however they must submit Bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million must include VAT in their price quoted and must therefore immediately upon award of the contract, register with the South African Revenue Service (SARS) as VAT vendors. |
| 35.2 | The award of contract would be (for non-VAT vendors who included VAT in their prices) conditional pending the successful bidder submitting proof of registration as VAT vendor with SARS within 21 days of award. |
| 35.3 | In all instances where the bidder has excluded VAT from the prices quoted, if the bidder is successful, the letter of contract will clearly state that the price at which the contract is awarded is exclusive of VAT and that VAT will not be added on at any stage after the contract has been signed. |
| 35.4 | The successful bidder will have to absorb the adverse financial implications of not including VAT in the price quoted. |
36. All prices in the Bill of Quantities must be in RSA currency and inclusive of Value Added Tax (VAT).
 37. Bids will be opened immediately after the closing date and time in a venue to be indicated.
 38. No Bid will be accepted from persons in the service of State as it is defined in the Municipal Finance Management Act and Regulations.
 39. The municipality reserves the right to appoint more than one service provider/s.
 40. The supply Chain Management Policy of Mogale City Local Municipality allow persons aggrieved by decisions or actions taken by the municipality in the implementation of its Supply Chain Management system, to lodge within fourteen (14) days of the decision or action a written objection or complaint to the municipality against the decision or action. All objections or complaints should be submitted via email to SCMEnquiries@mogalecity.gov.za.
 41. Bid documents may be downloaded from www.mogalecity.gov.za.

OFFICE OF THE MUNICIPAL MANAGER