



Mogale City

Local Municipality

The City of Human Origins

CORP (L) 04/2025: APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE PROVISION OF LEGAL SERVICES FOR A PERIOD OF THREE (3) YEARS.

Compulsory Briefing Session

Centenary Hall

6 February 2025

AGENDA

Slide No.	Topic	Presenter
1	Opening and Welcome	Chairperson
2	Briefing Session Process	SCM
3	Completion of the Tender Document	SCM
4	Evaluation Methodology	SCM
5	Scope and Technical Requirements	User Department
6	Questions and Closure	Chairperson

Briefing Session Process

- All Bidders must complete in full and sign the attendance register.
- Clarification notes and responses to questions will only be provided to Bidders who have attended the compulsory BS provided their contact information on the attendance register.
- Bidders are required to attend the entire briefing session.
- Two (2) hours have been allocated for the conclusion of the compulsory BS. Questions that cannot be answered or clarified will be responded to once clarification is sought internally and will be sent to all Bidders that attended BS and signed the attendance register.
- Closing Date: 27 February 2025 at 11:00AM in the tender box
- Clarification relating to this tender must be emailed to SCMEnquiries@mogalecity.gov.za before 12:00 on **12 February 2025.**

Completion of the Tender Document

Required **Mandatory** documents, **Bidding** tender conditions & **Essential** documents when completing and submitting the Tender are outlined from page seven (7) to nine (9) of the Tender Document:

A) MANDATORY DOCUMENTS:

IF NOT PROVIDED THE BID WILL BE INSTANTLY DISQUALIFIED.

B) ESSENTIAL DOCUMENTS:

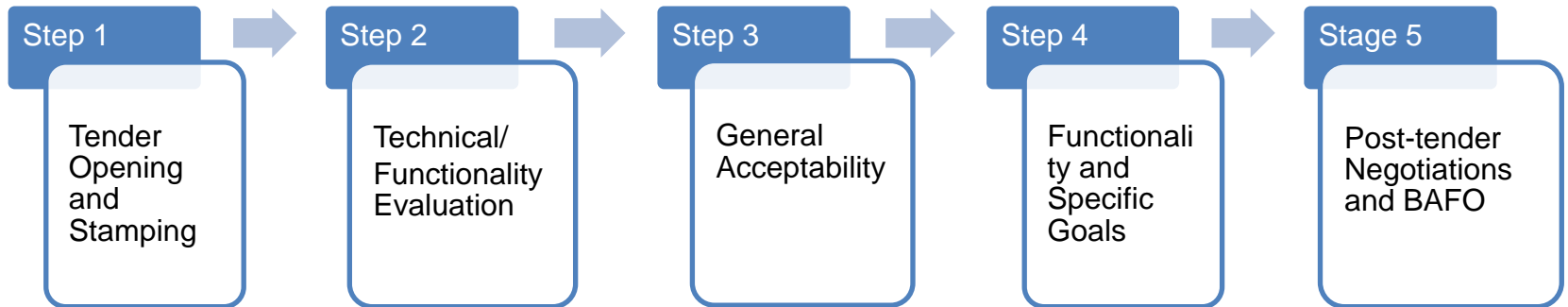
NO AWARD WILL BE MADE IF ANY OF THE INFORMATION/DOCUMENTATION LISTED BELOW IS NOT COMPLIED WITH OR SUBMITTED

C) TENDER CONDITIONS

FAILURE TO COMPLY WITH THESE CONDITIONS SHALL RESULT IN DISQUALIFICATION

Evaluation Methodology

The following process will be followed in the evaluation process (in compliance to the PPPFA as well as SCM Policy)



Scope and Technical Evaluation

- ❑ **Scope of Work**
 - **Pages 45 - 63**

- ❑ **Technical Requirements**
 - **Pages 63 – 70**

- ❑ **Special Conditions**
 - **Pages 71 - 72**



Thank you