



Ref: Maropeng Mokhatla (SCM)
Tel: (011) 951-2541/2014/16

maropengm@mogalecity.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: SS (SR) 12/2013

QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE SUPPLY AND DELIVERY OF SOCCER AND NETBALL KITS FOR MUNICIPAL YOUTH WARD GAMES IN JUNE 2013.

Advertising date: Tuesday 14 May 2013

Closing date and time: Wednesday 22 May 2013 @ 14:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest.**
 - **MBD 6.1: B-BBEE Status Level of Contribution.**
 - **MBD 6.2: DECLARATION CERTIFICATE FOR LOCAL CONTENT**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

| | |
|--------------------------|--|
| RFQ NUMBER: | RFQ: SS(SR) 12/2013: quotations are hereby invited from service providers for the Supply and delivery of soccer and netball kits for municipal youth ward games in June 2013 |
| ADVERTISING DATE: | Tuesday 14 May 2013 |
| DEPARTMENT: | Department: Social Services : Section: Sports and Recreation |
| | PROJECT SPECIFICATIONS |
| | <p style="text-align: center;">1. BACKGROUND</p> <p>On a yearly basis the Sports and Recreation unit organizes Ward Games involving All areas in Mogale City. The main aim of the games is to celebrate the youth through the provision of opportunities that allow participation within organized sports structures in Mogale City. The Municipal Youth Ward Games will be hosted in June 2013, with the target group Being under seventeen (17) teams of affiliated teams in soccer and netball.</p> <p>There will be eleven (11) affiliated soccer teams for males , six (06) soccer teams for females and eleven (11) netball teams from various areas in Mogale City.</p> |
| | <p>➤ DESCRIPTION OF SOCCER KITS FOR MALES</p> <p>❖ One Male soccer kit shall consist of the following:</p> <ul style="list-style-type: none"> • 14 jerseys • 14 shorts • 14 socks • 01 Goal keeper kit <p>❖ Sizes- All Medium</p> |
| | <p>➤ DESCRIPTION OF SOCCER KITS FOR FEMALES</p> <p>❖ One Female soccer kit shall consist of the following:</p> <ul style="list-style-type: none"> • 14 jerseys • 14 shorts • 14 socks • 01 Goal keeper kit <p>❖ Sizes- All Medium</p> |

| | | |
|-----------------------------|---|---|
| EVALUATION CRITERIA: | MATERIALS | 100% polyester |
| | REQUIREMENTS | <ol style="list-style-type: none"> 1. Each jersey to be numbered at the back 2. Kits must differ in colours for all the eleven(11) male soccer teams and six (6) female soccer teams. 3. MCLM logo. |
| | <p>➤ DESCRIPTION OF NETBALL KITS</p> <p>❖ One set of netball kit shall consist of the following:-</p> <ul style="list-style-type: none"> • 10 Dresses • 10 Socks • 07 Bibs <p>❖ Sizes: 32</p> | |
| | MATERIALS | 100% polyester |
| | REQUIREMENTS | <ol style="list-style-type: none"> 1. Kits must differ in colours for all of the eleven (11) Netball teams. 2. NSA (Netball South Africa) dressing code of conduct rules must be adhered to: - 3cm space from knee joint for dress length. 3. Each bib to be numbered alphabetically according to terms of NSA 4. MCLM logo |
| | <p>Bidders are requested to submit one sample of each kit on the closing date.</p> <p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBEE level of contribution <ul style="list-style-type: none"> ○ Previous experience in this field as well as references (6 points). ○ Resources available to execute this project (4 points) <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 5 points in respect of functionality will be disqualified. If any criterion is rated zero points, the tenderer will be rejected, even if the required 5 out of 10 points are achieved.</p> | |

| FUNCTIONALITY SCORING | <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" data-bbox="587 450 1318 891"> <thead> <tr> <th data-bbox="587 450 975 517">BBBEE Status level of contributor</th> <th data-bbox="983 450 1318 517">Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr> <td data-bbox="587 517 975 551">1</td> <td data-bbox="983 517 1318 551">20</td> </tr> <tr> <td data-bbox="587 551 975 584">2</td> <td data-bbox="983 551 1318 584">18</td> </tr> <tr> <td data-bbox="587 584 975 618">3</td> <td data-bbox="983 584 1318 618">16</td> </tr> <tr> <td data-bbox="587 618 975 651">4</td> <td data-bbox="983 618 1318 651">12</td> </tr> <tr> <td data-bbox="587 651 975 685">5</td> <td data-bbox="983 651 1318 685">8</td> </tr> <tr> <td data-bbox="587 685 975 719">6</td> <td data-bbox="983 685 1318 719">6</td> </tr> <tr> <td data-bbox="587 719 975 752">7</td> <td data-bbox="983 719 1318 752">4</td> </tr> <tr> <td data-bbox="587 752 975 786">8</td> <td data-bbox="983 752 1318 786">2</td> </tr> <tr> <td data-bbox="587 786 975 853">Non –complaint contributor</td> <td data-bbox="983 786 1318 853">0</td> </tr> <tr> <td data-bbox="587 853 975 891"></td> <td data-bbox="983 853 1318 891"></td> </tr> </tbody> </table> | BBBEE Status level of contributor | Number of points(80/20 system) | 1 | 20 | 2 | 18 | 3 | 16 | 4 | 12 | 5 | 8 | 6 | 6 | 7 | 4 | 8 | 2 | Non –complaint contributor | 0 | | |
|--|---|--|---------------------------------------|---|----|---|----|---|----|---|----|---|---|---|---|---|---|---|---|-----------------------------------|----------|--|--|
| BBBEE Status level of contributor | Number of points(80/20 system) | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 20 | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 18 | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 16 | | | | | | | | | | | | | | | | | | | | | | |
| 4 | 12 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 8 | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 6 | | | | | | | | | | | | | | | | | | | | | | |
| 7 | 4 | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 2 | | | | | | | | | | | | | | | | | | | | | | |
| Non –complaint contributor | 0 | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| OTHER DOCUMENTS REQUIRED: | <ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.2 , MBD 8, and MBD 9 • Copy of latest municipal account • Schedule (fixed prices including Vat) | | | | | | | | | | | | | | | | | | | | | | |
| CLOSING DATE AND TIME: | Wednesday 22 May 2013 at 14h00 | | | | | | | | | | | | | | | | | | | | | | |
| DELIVERY PERIOD | Delivery period after the date of official orderdays / weeks | | | | | | | | | | | | | | | | | | | | | | |
| SUBMISSION OF QUOTES | Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp | | | | | | | | | | | | | | | | | | | | | | |
| ENQUIRIES | Ofentse Lebethe @ (011) 951 2508 / 083 764 8973 | | | | | | | | | | | | | | | | | | | | | | |

Conditions:

- All prices quoted must be **inclusive of VAT**.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer**
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

NAME OF THE BIDDER: TEL/ CELL NO:

CONTACT PERSON FAX NUMBER.....

E-MAIL ADDRESS: _____

.....
SIGNATURE

.....
DATE



QUOTATION NO: SS (SR) 12/2013

CLOSING DATE: 22 May 2013

CLOSING TIME: 14:00

BIDDER'S NAME:.....

PRICING SCHEDULE

| ITEM | DESCRIPTION | PRICE PER KIT (INCL. VAT) | TOTAL PRICE OF ELEVEN (11) MALE SOCCER TEAMS (INCL. VAT) | TOTAL PRICE OF SIX (6) FEMALE SOCCER TEAMS (INCL. VAT) | TOTAL PRICE OF ELEVEN (11) NETBALL TEAMS (INCL. VAT) | TOTAL PRICE INCLUDING VAT |
|------|------------------------|------------------------------|---|---|--|------------------------------|
| 1. | One Male soccer kit | R | R | XXXXXXXXXX | XXXXXXXXXX | R |
| 2. | One Female soccer kit | R | XXXXXXXXXXXXXX | R | XXXXXXXXXXXXXX | R |
| 3. | One set of netball kit | R | XXXXXXXXXXXXXX | XXXXXXXXXXXXXX | R | R |
| | | | | GRAND TOTAL | | R |

SIGNATURE OF BIDDER

CAPACITY OF BIDDER