



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/16

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM (P) 05/2013
QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE CONSTRUCTION OF ART STANDS AS SPECIFIED AT THE TOWN HALL GARDENS IN MOGALE CITY.

Advertising date: Friday 26 October 2012

Closing date and time: Monday 06 November 2012 @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:


The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
 - **Price(s) quoted must be firm and must be inclusive of VAT.**
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
 - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods and/or services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated

RFQ NUMBER:	IEM (P) 05/2013 For the appointment of a service provider for the construction of art stands as specified for the town hall gardens, Mogale City.
ADVERTISING DATE:	Friday 26 October 2012
DEPARTMENT	Integrated Environmental Management: Parks
DESCRIPTION OF GOODS	<p><u>SCOPE OF WORK</u></p> <p>1. GENERAL DESCRIPTION</p> <p>Quotation are hereby invited for the construction of art stands in the Town Hall Gardens that will form the base of various art pieces to be installed by artists.</p> <p>2. DETAILS OF CONTRACT</p> <p>The project entails the construction of four (4) art stands or podiums. Each art stand is constructed of brick work, plastered and finished with a mosaic tile finish. The stands consist of two levels each at different heights.</p>  <p align="right">Design of art stand</p> <p>Find attached a copy of the technical drawing for an art stand.</p>

Specifications:

- Art stands to be constructed on 250mm thick concrete foundations.
- Brick work to be layered to match circular design.
- Structures to be filled with suitable filling material and compacted mechanically.
- Concrete floor topping of 110mm to be applied on top of structure.
- Plaster finish of 40mm to be applied to ensure perfect round structure as per design (finish must be without indents, imperfections or bumps).
- A mosaic tile finish to be applied to each structure of colour and design chosen by the Parks Management Section. Mosaic tiles to be applied with suitable mosaic tile glue and finished with outdoor, hard wearing tile grout of colour to be selected. Aluminium tile edging to be installed on top of each platform to protect tile edges.



Photo 1 Sample of Mosaic Art pattern reflecting African cultural elements to be applied to art stand structures.



Photo 2 Another sample of proposed mosaic art finish reflecting Ndebele styling on art stands

Notes to the contractor

1. All materials are to be of a high standard and approved by the SABS.

EVALUATION CRITERIA	FUNCTIONALITY SCORING																	
	The below mentioned criteria regarding functionality are required for responsiveness. If the minimum of 12 points is not scored for functionality the proposal will be rejected.																	
	A bidder that scores less than 12 points in respect of functionality will be disqualified. If any criterion is rated zero points, the tenderer will be rejected, even if the required 12 out of 30 points are achieved.																	
	<table border="1"> <thead> <tr> <th>No.</th> <th>Description</th> <th>Weight</th> <th>Minimum Score</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Previous experience and expertise to supply and assemble the open shelving units or similar projects, (5 references = 10 points, 4 references = 7points, 3 references=5points,2 references =4points, 1 reference = 3points, 0 reference = 1point)</td> <td>10</td> <td></td> </tr> <tr> <td>2.</td> <td>Available resources and equipment available to execute this project</td> <td>10</td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td>20</td> <td>12</td> </tr> </tbody> </table>			No.	Description	Weight	Minimum Score	1.	Previous experience and expertise to supply and assemble the open shelving units or similar projects, (5 references = 10 points, 4 references = 7points, 3 references=5points,2 references =4points, 1 reference = 3points, 0 reference = 1point)	10		2.	Available resources and equipment available to execute this project	10			TOTAL	20
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EVALUATION OF QUOTATION	All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:																								
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OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 • Copy of latest municipal account • Price schedule (fixed prices including Vat)
DELIVERY PERIOD	Delivery period after date of official order will bedays / weeks.
CLOSING DATE AND TIME:	Tuesday 06 November 2012 at 11h00
SUBMISSION OF QUOTES	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Rinus Bouwer at (011) 951 2801/ 083 258 4762



PRICING SCHEDULE

Name of Bidder:.....		Closing time: 11:00	
Quotation No: IEM(P)05/2013		Closing Date: 6 November 2012	
Description	Quantities	Unit Price (VAT incl.)	Total Price (Inclusive of VAT)
Art stand as specified in drawing per specifications.	4		

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for sixty (60) days.

NAME OF THE BIDDER: CONTACT PERSON:

TEL/ CELL NO: FAX NO:

BIDDERS SIGNATURE:

DATE: