



Ref: Maropeng Mokhatla (SCM)
Tel: (011) 951-2541/2014/16

maropengm@mogalecity.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM (MHS) 07/2013
QUOTATIONS ARE HEREBY INVITED FOR THE APPOINTMENT OF AN ACCOUSTIC ENGINEER TO CONDUCT NOISE IMPACT ASSESSMENT AT PORTION: 86, 10 BRITS AND THOMAS JACKSON STREET OATLANDS WATERVAL 174 IQ.

Advertising date: Tuesday 16 April 2013
Closing date and time: Wednesday 24 April 2013 @ 14:00
Compulsory Briefing Session: will be held on Friday 19th April 2013 at Coronation Park's Boardroom ,Corner Luipaard and Paardekraal Road, Krugersdorp @ 10:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest.**
 - **MBD 6.1: B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ: IEM (MHS) 07/2013: Quotations are hereby invited for the appointment of an acoustic engineer to conduct noise impact assessment at portion:86,10 Brits and Thomas Jackson Street Oatlands Waterval 174 IQ.		
ADVERTISING DATE:	Tuesday 16 April 2013		
DEPARTMENT:	Department of Integrated Environmental Management Services – Municipal Health Section.		
DESCRIPTION OF SERVICES	1. SCOPE OF WORK		
	Item	Sub clause	Description
	1	1.1	Geographical Position and Physical address
		1.2	Contract period:
	1.3	Baseline information	<ul style="list-style-type: none"> • SANS 10328 - Method for Environmental noise impact assessments. • SANS 10103: 2008 – The measurement and rating of environmental noise with respect to land use, health, annoyance and to speech communication. • Guidelines for community noise impact assessments. • Gauteng Noise Control Regulations, 1999, published in the Provincial Gazette no.75 of 20 August 1999, Notice 5479 of 1999. • Environment Conservation Act, 1989(Act 73 of 1989) • West Rand District Municipality , Local Authority Notice 1051- Municipal Health Services By-Laws promulgated in terms of Section 13(a) of the Local Government, Municipal Systems Act, 2000(Act no 32 of 2000).

	1.4	Purpose of survey	<ul style="list-style-type: none"> • The noise survey from an environmental noise point of view will have to be done in order to evaluate the recommended residual noise laid down by SANS 10103: 2008 and to get a representative residual noise level for the Oatlands area • The following needs to be undertaken: <ol style="list-style-type: none"> 1. Initial baseline noise measurement survey to determine existing noise levels at the proposed site boundaries and affected parties 2. Recommendation of mitigation methods should these be necessary or appropriate
	1.5	Set out strategies to	<ul style="list-style-type: none"> • Give effect to all applicable Environmental noise control Legislation. • Define the project requirements and noise problem – gather technical support information. • Agree on the assessment criteria, establish baseline noise environment and determine extent of the noise impact. • Identify and agree on noise mitigation options if applicable. • Assess noise impact and evaluate key considerations and significance for each mitigation options if applicable. • Determine optimal noise control solutions • Review, implement, monitor and audit
	1.6	Information to be provided in Report	<ul style="list-style-type: none"> • The Report should be in line with SABS ISO 14001:2005 and should provide The following information • Introduction • Environmental, Industrial and Community noise guidelines • Types of noise • Method of evaluation • Comments • Results • Discussion of the results • Recommendation • Conclusion

1. Progress reports at intervals agreed upon with the project team.
 2. Documented workshops and Project Team meetings held and recorded.
 3. Power Point presentation of the outputs of the project (a copy must be available for Departmental use).
 4. The electronic copy must be produced in MS Word 2003
 5. All spatial information must be provided in a GIS format in compliance with the standards of MCLM.
 6. The service provider/s shall submit a preliminary budget containing the hours and amount to be spent on each case, before work can commence.
 7. Companies may be invited to give presentation as and when required.
- 6. TIMING OF ASSIGNMENT**
All work is to be carried out in accordance with the time schedule as agreed with the Project Manager.
- 7. PERFORMANCE MEASURES**
The performance measures for the delivery of the Integrated Waste Management Plan will be closely monitored by Mogale City Local Municipality.
- 8. REPORTING**
The service provider/s will submit bi-weekly and monthly progress reports to the Project Manager, within 4 days after the end of each bi-weekly and monthly for the duration of the project.
- 9. MONITORING PROGRESS ON ASSIGNMENTS**
The Project Manager shall conduct the ongoing management of the service agreement.
- 10. SPECIAL CONDITIONS**
- 10.1 The Curriculum Vitae of the staff who will be available for the duration of the work; **NOTE: Failure to submit the CV's will invalidate the bid proposal** Curriculum Vitae (CVs) for each member on the team, detailing their qualifications and experience relevant to this request, must be included in the proposal and submitted. In addition each proposed member must submit a signed declaration indicating his or her involvement with a project of similar Scope of Work.

	<p>10.2 MCLM reserves the right to invite short listed suppliers/companies to present their bid proposals for final decision.</p> <p>10.3 Bidders must be prepared to work at rates not exceeding those prescribed by the office of the Auditor-General or the Department of Public Service and Administration (DPSA).</p> <p>11. PAYMENT TERMS The Department undertakes to payout in full within 30 (thirty) days all valid claims for work done to its satisfaction upon presentation of a substantiated claim. No payment will be made where there is outstanding information/work not submitted by the Service Provider/s until that outstanding information is submitted.</p>																						
<p>EVALUATION CRITERIA:</p> <p>FUNCTIONALITY SCORING:</p>	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBEE level of contribution <ul style="list-style-type: none"> ○ Previous experience in this field as well as references (6 points). ○ Resources available to execute this project (4 points) <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 5 points in respect of functionality will be disqualified. If any criterion is rated zero points, the tenderer will be rejected, even if the required 5 out of 10 points are achieved.</p> <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBEE) for attaining the BBEE status level of contribution in accordance with the table below:</p> <table border="1" data-bbox="587 1440 1315 1942"> <thead> <tr> <th>BBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non –complaint contributor</td><td>0</td></tr> <tr><td></td><td></td></tr> </tbody> </table>	BBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	Non –complaint contributor	0		
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5	8																						
6	6																						
7	4																						
8	2																						
Non –complaint contributor	0																						

OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 8, and MBD 9 • Copy of latest municipal account • Schedule (fixed prices including Vat)
CLOSING DATE AND TIME:	Wednesday 24 April 2013 at 14h00
DELIVERY PERIOD	Delivery period after the date of official orderdays / weeks
SUBMISSION OF QUOTES	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp
ENQUIRIES	Marina Grobler at (011) 951- 2124/084 832 2223 or marina.grobler@mogalecity.gov.za

Conditions:

- All prices quoted must be **inclusive of VAT**.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer**
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

NAME OF THE BIDDER: TEL/ CELL NO:

CONTACT PERSON FAX NUMBER.....

E-mail address:

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Signature

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Date