



Ref: Ofentse Matsose(SCM)
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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

RFQ: I(R) 03/2013 FOR THE APPOINTMENT OF A CONTRACTOR/SERVICE PROVIDER TO PERFORM LABOUR INTENSIVE LAYER WORKS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THREE (3) MONTHS

Advertising date: Friday 03 August 2012

Closing date and time: Wednesday 15 August 2012 @ 11:00

Compulsory Briefing Session: Tuesday 7 August 2012 at 09:30 at ANC Caucus Room, Civic Centre, Cnr Market & Commissioner Streets, Mogale City

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
 - **Price(s) quoted must be firm and must be inclusive of VAT.**
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - **All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBEE) for attaining the BBEE status level of contribution in accordance with the table below:**
 - **MBD 4. Declaration of Interest**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8:Declaration of bidders past supply chain management practices**
 - **MBD 9:Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

- **As from the 7 December 2011, all Service providers / contractors must submit valid, certified copies of their BEE certificates from an accredited BEE verification agency with their tender submission.** Failure to submit a BEE certificate will lead to forfeiture (loss) of the preference points.
- In the instance of Exempted Micro Enterprises (EME) (turnover less than R 5m) a letter from a professional, registered accountant/ auditor in order to qualify for preference points.
- **Electronic (e-mailed or faxed) quotations are not accepted.**

Failure to submit a BEE certificate will lead to forfeiture (loss) of the preference points
In the instance of Exempted Micro Enterprises (EME) (turnover less than R 5m) a letter from a professional, registered accountant/ auditor in order to qualify for preference points.

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	I(R) 03/2013 – for the appointment of a contractor/service provider to perform labour intensive layer works on an as and when required basis for a period of three (3) months
ADVERTISING DATE:	Friday: 03 August 2012
DEPARTMENT	Infrastructure Services: Roads and Surface Drainage
DESCRIPTION OF SERVICES	<p style="text-align: center;">RFQ: I (R) 03/2013 APPOINTMENT OF CONTRACTOR/SERVICE PROVIDER TO PERFORM LABOUR INTENSIVE LAYER WORKS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THREE (3) MONTHS</p> <p style="text-align: center;"><u>PROJECT SPECIFICATION</u></p> <p>1. Scope: This specification covers layer works on roads and the rates quoted will make provision for two scenarios:</p> <ul style="list-style-type: none"> • Excavations, supply and compaction of specified material and removal of spoil material to the dumping site. The required plant , tools and personnel to be provided by the contractor. • Excavations, compaction of specified material supplied to the contractor and removal of spoil material to the dumping site. The required plant , tools and personnel to be provided by the contractor.

2. **Interpretation:**

Supporting Specifications: The following specifications shall, apply:

a.) This project specifications.

3. **Schedules:**

LAYER WORKS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THREE (3) MONTHS

LAYER WORKS

<i>Item</i>	<i>Description:</i>	<i>Unit</i>	<i>Rate</i>	
			<i>Material incl</i>	<i>Material excl.</i>
1	<p><i>Hand excavation -soft to moderate soils (inclusive of plant hire, water required for compaction, labour and tools required).</i></p> <p>Set – out area as per the Engineers Drawing / Specifications / instructions.</p> <p>Excavate 100mm layer in-situ material by hand.</p> <p>Compact the floor to specification.</p> <p>Remove excavated material/spoil material to dumping site or designated stock pile.</p>	m ²		
2	<p><i>Hand excavation -hard soils (inclusive of plant hire, water required for compaction, labour and tools required).</i></p> <p>Set – out area as per the Engineers Drawing / Specifications / instructions.</p>	m ²		

EVAULATION CRITERIA		Excavate 100mm layer in-situ material by hand.			
		Compact the floor to specification.			
		Remove excavated material/spoil material to dumping site or designated stock pile.			
	3	<i>Reinstatement of sub-base with G6/G7 material (inclusive of plant hire, water required for compaction, labour, tools and material required).</i>	m ³		
		Set – out area as per the Engineers Drawing / Specifications / instructions. Import G6/G7 material and compact to specification.			
4	<i>Reinstatement of sub-base with G5 material (inclusive of plant hire, water required for compaction, labour, tools and material required).</i>	m ³			
	Set – out area as per the Engineers Drawing / Specifications / instructions. Import G5 material and compact to specification.				
5	<i>Reinstatement of sub-base with G5 material and stabilize with cement (inclusive of plant hire, water required for compaction, labour, tools and material required, including 2% cement).</i>	m ³			
	Set – out area as per the Engineers Drawing / Specifications / instructions.				

		<p>Import G5 material.</p> <p>Mix 2 % cement = 45Kg cement per compacted m³ with imported G5 material and compact to specification.</p>			
	6	<p><i>Reinstatement of base with G1/G2 crusher runn material, inclusive of plant hire, water required for slushing and compaction, labour, tools <u>and material</u> required.</i></p> <p>Set – out area as per the Engineers Drawing / Specifications / instructions.</p> <p>Import G1/G2 crusher runn material.</p> <p>Compact with a drum roller and slush to specification.</p>	m ³		
	7	<p><i>Apply 30mm Thick Asphalt Surfacing overlay, inclusive of material, plant, labour, transport, tack coat and disposal of waste/spoil material.</i></p> <p>Set – out area as per the Engineers Drawing / Specifications / instructions.</p> <p>Clean surface area and spray tack coat.</p> <p>Apply 30mm finished thickness TPA Medium Hot Mix Asphalt with a roller.</p>	m ²		
			Total		

Notes:

- 1. The rate per m³ tendered must be provided for a compacted m³, with the appropriate bulking factor having been applied to determine the material price per compacted m³*
- 2. The Asphalt material should be placed on the road as quick as possible within the prescribed temperature range of 110° to 140° Celcius. The engineer reserves the right to measure the surface temperature on the truck and should it be determined that the temperature is outside the prescribed limits it may be rejected at the cost of the Contractor*

FUNCTIONALITY SCORING

The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to project specifications. Failure to score the minimum of 12 points out of 20 points will lead to non – compliance and bidders will be rejected after this phase and not continue for price scoring. For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned.

The criteria for the evaluation of the technical aspects of the submitted quotation will include, but not limited to the following elements:

NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE
1.	Infrastructure, Plant & Equipment Available to execute this project	10	
2.	Previous experience in this field or related projects	10	
	TOTAL	20	12

<p>EVALUATION OF QUOTATION</p>	<p>For the purpose of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information on substantiation of compliance to the evaluation criteria. The service provider should at least score a minimum of 12 points out of the 20 in order to be considered in the next evaluation phase.</p> <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" data-bbox="544 602 1273 1010"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>20</td> </tr> <tr> <td>2</td> <td>18</td> </tr> <tr> <td>3</td> <td>16</td> </tr> <tr> <td>4</td> <td>12</td> </tr> <tr> <td>5</td> <td>8</td> </tr> <tr> <td>6</td> <td>6</td> </tr> <tr> <td>7</td> <td>4</td> </tr> <tr> <td>8</td> <td>2</td> </tr> <tr> <td>Non –complaint contributor</td> <td>0</td> </tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	Non –complaint contributor	0
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3	16																				
4	12																				
5	8																				
6	6																				
7	4																				
8	2																				
Non –complaint contributor	0																				
<p>OTHER DOCUMENTS REQUIRED:</p>	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 • Copy of latest municipal account • Price schedule (fixed prices including Vat) 																				
<p>CLOSING DATE AND TIME</p>	<p>Wednesday, 15 August 2012 at 11.00am</p>																				
<p>COMPULSORY BRIEFING SESSION</p>	<p>Tuesday 07 August 2012, at 09:30 at ANC Caucus Room Cnr Market & Commissioner Streets, Mogale City</p>																				
<p>VALUE OF QUOTATION</p>	<p>Value of quotation not to exceed R200 000.00 for period of three (3) months</p>																				
<p>SUBMISSION OF QUOTES</p>	<p>Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp</p>																				

ENQUIRIES:

Johan Britz at Tel.: 011 951 2141 / 082 448 5218

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for sixty (60) days.

NAME OF THE BIDDER:

CONTACT PERSON:

TEL/ CELL NO:

FAX NO:

SIGNATURE OF BIDDER

CAPACITY OF BIDDER