



Ref: Ofentse Matsose (SCM-Demand Management)

Tel: (011) 951-2541/2177/16/14

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: EM (SP) 09/2013

QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE SUPPLY OF BUSES (15 x 65-SEATER) TO TRANSPORT PARTICIPANTS TO AND FROM PUBLIC PARTICIPATION MEETINGS FROM 20 APRIL 2013 TO 29 APRIL 2013 FOR MOGALE CITY LOCAL MUNICIPALITY

Advertising date: Wednesday 10 April 2013

Closing date and time: Tuesday 16 April 2013 @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

| RFQ NUMBER: | RFQ- EM (SP) 09/2013 For 15 x 65 Seated buses to transport participants to and from public participation meetings from 20 April 2013 to 29 April 2013 | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|---|-----------------------------------|--------------------------------|---|----|---|----|---|----|---|----|---|---|---|---|---|---|---|---|-----------------------------------|----------|
| ADVERTISING DATE: | Wednesday 10 April 2013 | | | | | | | | | | | | | | | | | | | | |
| DEPARTMENT: | Department: Political Support Services: Section: Speakers Office | | | | | | | | | | | | | | | | | | | | |
| DESCRIPTION OF SERVICES | Supplier of transportation of 15 x 65 Seated buses to transport participants to and from public participation meetings from 20 April 2013 to 29 April 2013. | | | | | | | | | | | | | | | | | | | | |
| EVALUATION CRITERIA: | <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr> <td>Non –complaint contributor</td> <td>0</td> </tr> </tbody> </table> | BBBEE Status level of contributor | Number of points(80/20 system) | 1 | 20 | 2 | 18 | 3 | 16 | 4 | 12 | 5 | 8 | 6 | 6 | 7 | 4 | 8 | 2 | Non –complaint contributor | 0 |
| BBBEE Status level of contributor | Number of points(80/20 system) | | | | | | | | | | | | | | | | | | | | |
| 1 | 20 | | | | | | | | | | | | | | | | | | | | |
| 2 | 18 | | | | | | | | | | | | | | | | | | | | |
| 3 | 16 | | | | | | | | | | | | | | | | | | | | |
| 4 | 12 | | | | | | | | | | | | | | | | | | | | |
| 5 | 8 | | | | | | | | | | | | | | | | | | | | |
| 6 | 6 | | | | | | | | | | | | | | | | | | | | |
| 7 | 4 | | | | | | | | | | | | | | | | | | | | |
| 8 | 2 | | | | | | | | | | | | | | | | | | | | |
| Non –complaint contributor | 0 | | | | | | | | | | | | | | | | | | | | |
| | <p>FUNCTIONALITY SCORING</p> <p>The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 15 points is not scored for functionality the quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will be eligible for further evaluation and will not influence the points scored on Price.</p> | | | | | | | | | | | | | | | | | | | | |

| | No. | Description | Weight | Minimum Score | | | | |
|----------------------------------|---|--|--------|---------------|--------|---|----|--|
| | 1. | <ul style="list-style-type: none"> Attach the Route Permit for the required (number of buses varies per venue and per date) of 65 seater buses to be used for the duration of the contract. (1 point route per bus) | 10 | | | | | |
| | 2. | <ul style="list-style-type: none"> Attach copy of valid license disc for each bus (1 point per disc per bus) | 10 | | | | | |
| | 3. | <ul style="list-style-type: none"> Attach the copy of the driver's valid license for the buses | 5 | | | | | |
| | 4. | Attach the public drivers permit (PRDP) | 5 | | | | | |
| | 5. | Infrastructure and Resources available either owned or rented buses (1 point per bus availability) <table border="1" data-bbox="608 1084 963 1151"> <tr> <td>Owned</td> <td>10</td> </tr> <tr> <td>Rented</td> <td>5</td> </tr> </table> | Owned | 10 | Rented | 5 | 10 | |
| Owned | 10 | | | | | | | |
| Rented | 5 | | | | | | | |
| | Total | | 40 | 20 | | | | |
| OTHER DOCUMENTS REQUIRED: | <ul style="list-style-type: none"> Original, valid tax clearance certificate Company registration documents Copies of ID's of shareholders Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 Copy of latest municipal account Schedule (fixed prices including Vat) | | | | | | | |
| CLOSING DATE AND TIME: | Tuesday 16 April 2013 at 11h00 | | | | | | | |
| SUBMISSION OF QUOTES | Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp | | | | | | | |
| ENQUIRIES | Mr. Thabo Rabapane Tel: (011) 668-0515 Cell: 081 033 0977 Email: thabo.rabapane@mogalecity.gov.za | | | | | | | |

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Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- No Tipp-Ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

NAME OF THE BIDDER: TEL/ CELL NO:

CONTACT PERSON FAX NUMBER.....

Pricing ScheduleAttach Mayoral Show for your information2013/14 IDP/BUDGET MAYORAL ROAD SHOWS OPERATIONAL PLAN

| Date | Area | Clustere d Wards | Venues | Number of buses | Pick-up points | Unit Price | Total Price (VAT incl) |
|------------------------|-----------------------------------|---------------------|-------------------------------|---|--|------------|---------------------------|
| Saturday 20/04/2013 | Hekpoort | 32 | Hekpoort Community Hall | 1 x 65 bus | Festive, Bekker, Manharaand, Doringhoek, Mini Market | | |
| Sunday 21/04/2013 | Kromdraai | 32 | Kromdraai Community Hall | 1 x 65 bus | Tweefontein, Tuis- nyana, Sterkfontein | | |
| | Magaliesburg | 31 | Magaliesburg Civic Centre | 1 x 65 bus | Hartley, Golden Harvest, Ga Mogale, Golden Valley | | |
| | Tarlton | 30 | Nelson Mandela Hall | 2 x 65 buses | Norman, Kwagafontein, Tsakane, Block Six, Orient Hills, Smokedown | | |
| | Muldersdrift | 23 | Muldersdrift MPCC | 1 x 65 bus | Driefontein, Ethembaletu, Muldersdrift Spar, Swartkop | | |
| | | 29 | | | | | |
| | 33 | | 1 x 65 bus | Rhenoes, Joe Slovo, Nooitgedacht, Elandsdrift | | | |
| Monday 22/04/2013 | Munsieville | 25 | Munsieville Sports Hub | 1 x 65 bus | School Board, Thuto Lefa, Rooimaspala | | |
| | | 24 | | | | | |
| | | 27 | | | | | |
| | Munsieville (Pango and Ext. 4) | 25 & 27 | Ext. 4 Temporary Grounds | | | | |
| | Azaadville | 3 | Adzaadville Community Hall | | | | |

ANNEXTURE A

| | | | | | | | |
|---|---|----|-----------------------------------|------------|---|--|--|
| Tuesday 23/04/2013 | Rietvallei (2 & 3) | 3 | Patrick Mashego | 1 x 65 bus | Rietvallei Park, Ward 34 Office | | |
| | | 34 | | | | | |
| | Swanneville | 1 | Lusaka Hall | 1 x 65 bus | Ward 1 Office, Ext. 5, Block 9 | | |
| | | 2 | | | | | |
| Wednesday 24/04/2013 | Extension 12, 13 and 14 | 4 | Extension 12 Community Hall | | | | |
| | | 5 | | | | | |
| | Kagiso North, Soul City, Tudar Shaft | 14 | Kagisanong Hall | 2 x 65 bus | Siqobile Crèche Tudar Shaft | | |
| | | 15 | | | | | |
| 16 | | | | | | | |
| Thursday 25/04/2013 | Kagiso East | 7 | Kagiso Junior Secondary School | | | | |
| | | 8 | | | | | |
| | Kagiso West | 9 | Kagiso Hall | 1 x 65 bus | Sonap, Ward 13 Office | | |
| | | 10 | | | | | |
| | | 13 | | | | | |
| | | 19 | | | | | |
| | Kagiso South | 6 | Chief Mogale Community Hall | 1 x 65 bus | Bosele, Phuthaditjaba, Boipelo, W.D Oliphants | | |
| | | 11 | | | | | |
| 12 | | | | | | | |
| Friday 26/04/2013 | Mindalore/Witpoortj e | 9 | Jubilee Hall | | | | |
| | | 16 | | | | | |
| | Krugersdorp West | 26 | Burgershoop Hall | 1 x 65 bus | Krugersdorp West, Makhulugama | | |
| | Krugersdorp | 17 | Banquet Hall | | | | |
| | | 18 | | | | | |
| | | 20 | | | | | |
| | | 21 | | | | | |
| | | 22 | | | | | |
| 28 | | | | | | | |
| 29 | | | | | | | |
| Total Price Inclusive of VAT | | | | | | | |