



Ref: Ofentse Matsose (SCM)

Tel: (011) 951-2541/2177/16/14

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: COO (IT) 01/2013

QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE SUPPLY AND DELIVERY OF 7 TABLET PCs.

Advertising date: Thursday 7 February 2013

Closing date and time: Friday 15 February 2013 @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM

Civic Centre

Corner Market & Commissioner Streets, Krugersdorp

Upper Level West Wing

Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ- COO (IT) 01/2013 For the supply and delivery of 7 Tablet PCs																					
ADVERTISING DATE:	Thursday 07 February 2013																					
DEPARTMENT:	Department: Chief Operating Officer: Section: Information and Knowledge Management																					
DESCRIPTION OF SERVICES	<p style="text-align: center;">1. DESCRIPTION</p> <p>Mogale City Local Municipality invites suitably qualified service providers to supply 7 Tablet PCs.</p> <p>Service providers must comply with the Mogale City Local Municipality's tender policy with respect to the process.</p> <p style="text-align: center;">2. SCOPE OF WORK:</p> <p>The scope of work for the project will include:</p> <ul style="list-style-type: none"> • The supply of 7 Tablet PCs. <p>SPECIFICATIONS:</p> <table border="1" style="width: 100%;"> <tr> <td>Operating System</td> <td>Microsoft Windows 8 Pro 32-Bit</td> </tr> <tr> <td>Processor</td> <td>Intel® Atom™ Processor Z2760 1.8GHz with Intel® Burst Technology, 1.5GHz HFM, 600MHz LFM</td> </tr> <tr> <td>Memory</td> <td>2GB DDR2 SDRAM (800MHz) integrated</td> </tr> <tr> <td>Storage</td> <td>64 GB SSD</td> </tr> <tr> <td>Display</td> <td>10.1" HD (1366 X 768) Multi-touch LED backlit display Capacitive 10 Finger Touch with Optional Active Stylus Support</td> </tr> <tr> <td>Video Card</td> <td>Intel® Graphics Media Accelerator (533MHz)</td> </tr> <tr> <td>Multimedia</td> <td>High quality speakers, stereo headphone/microphone combo jack, Integrated 2.0 MP front facing and 8.0 MP rear facing camera.</td> </tr> <tr> <td>Connectivity</td> <td>Wireless (802.11 a/b/g/n 1x1) with Bluetooth 4.0</td> </tr> <tr> <td>I/O Ports</td> <td>USB, combo audio port, lock slot, dock connector</td> </tr> <tr> <td>Slots</td> <td>Full size Secure Digital card slot and micro SIM slot</td> </tr> </table>		Operating System	Microsoft Windows 8 Pro 32-Bit	Processor	Intel® Atom™ Processor Z2760 1.8GHz with Intel® Burst Technology, 1.5GHz HFM, 600MHz LFM	Memory	2GB DDR2 SDRAM (800MHz) integrated	Storage	64 GB SSD	Display	10.1" HD (1366 X 768) Multi-touch LED backlit display Capacitive 10 Finger Touch with Optional Active Stylus Support	Video Card	Intel® Graphics Media Accelerator (533MHz)	Multimedia	High quality speakers, stereo headphone/microphone combo jack, Integrated 2.0 MP front facing and 8.0 MP rear facing camera.	Connectivity	Wireless (802.11 a/b/g/n 1x1) with Bluetooth 4.0	I/O Ports	USB, combo audio port, lock slot, dock connector	Slots	Full size Secure Digital card slot and micro SIM slot
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	Warranty	3 Year
	Bluetooth Keyboard and Case	Yes
	Carrycase	Yes
	Docking Station	Yes
	Wireless Keyboard & Mouse for the Dock	Yes

EVALUATION CRITERIA:

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:

BBBEE Status level of contributor	Number of points(80/20 system)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non –complaint contributor	0

FUNCTIONALITY SCORING

The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 15 points is not scored for functionality the quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will be eligible for further evaluation and will not influence the points scored on Price.

	No.	Description	Weight	Minimum Score
	1.	<ul style="list-style-type: none"> The service providers experienced and track record of similar or relevant works 1-2 years = 3 points 3 -5 years =5 points 6 years plus = 10points 	10	
	2.	<ul style="list-style-type: none"> Available resources and equipment to execute this project. 	5	
	3.	<ul style="list-style-type: none"> Delivery Period / Lead time to execute project 2 – 3 Weeks = 5 4 – 4 Weeks = 3 7 – 10 Weeks = 2 	5	
	Total		20	15
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> Original, valid tax clearance certificate Company registration documents Copies of ID's of shareholders Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 Copy of latest municipal account Schedule (fixed prices including Vat) 			
CLOSING DATE AND TIME:	Friday 15 February 2013 at 11h00			
SUBMISSION OF QUOTES	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp			
ENQUIRIES	Mr. Santosh Paul Tel: (011) 951-2491 Cell: 083 253 2537 Email: santosh.paul@mogalecity.gov.za			

Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

NAME OF THE BIDDER: TEL/ CELL NO:

CONTACT PERSON FAX NUMBER.....



BIDDER'S NAME:

CLOSING DATE: FRIDAY 15 FEBRUARY 2013

CLOSING TIME: 11:00

QUOTATION NO: COO (IT) 01/2013

		Quantity	Price (inclusive of VAT)
Tablet PC		X 7	R
Operating System	Microsoft Windows 8 Pro 32-Bit		
Processor	Intel® Atom™ Processor Z2760 1.8GHz with Intel® Burst Technology, 1.5GHz HFM, 600MHz LFM		
Memory	2GB DDR2 SDRAM (800MHz) integrated		
Storage	64 GB SSD		
Display	10.1" HD (1366 X 768) Multi-touch LED backlit display Capacitive 10 Finger Touch with Optional Active Stylus Support		
Video Card	Intel® Graphics Media Accelerator (533MHz)		
Multimedia	High quality speakers, stereo headphone/microphone combo jack, Integrated 2.0 MP front facing and 8.0 MP rear facing camera.		
Connectivity	Wireless (802.11 a/b/g/n 1x1) with Bluetooth 4.0		
I/O Ports	USB, combo audio port, lock slot, dock connector		
Slots	Full size Secure Digital card slot and micro SIM slot		
Warranty	3 Year		

Accessories		Quantity	Price (inclusive of VAT)
Bluetooth Keyboard and Case	Yes	X 7	R
Carrycase	Yes	X 7	R
Docking Station	Yes	X 7	R
Wireless Keyboard & Mouse for the Dock	Yes	X 7	R
Total Price			R

SIGNATURE OF BIDDER

CAPACITY OF BIDDER

DELIVERY PERIOD FROM RECEIPT OF OFFICIAL ORDER _____