



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/16

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: IEM (P) 08/2012**  
**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE CONSTRUCTION OF ONE (1) FIBRE GUARD HOUSE AT THE ENTRANCE OF THE KRUGERSDORP GAME RESERVE.**

**Advertising date: Tuesday 27 September 2011**

**Closing date and time: Wednesday 5 October 2011 @ 11:00**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

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**The following conditions will apply:**

- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
  - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
  - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
  - No late quotations delivered after the official closing date and time will be accepted.
  - Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
  - **Price(s) quoted must be firm and must be inclusive of VAT.**
  - A firm delivery period must be indicated.
  - A valid, original tax clearance certificate must be attached.
  - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
    - **MBD 4: Declaration of interest;**
    - **MBD 6.1: HDI preference points (7 points);**
    - **MBD 6.3: Promotion of SMME's (3 points)**
    - **MBD 6.11: Preference points to Mogale based companies (10 points)**
    - **MBD 8: Declaration of bidders past supply chain management practices**
    - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
  - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods and/or services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated

<b>RFQ NUMBER:</b>	Q – IEM(P) 08/2012 For the construction of one fiber guard house at the Krugersdorp Game Reserve Entrance.
<b>ADVERTISING DATE:</b>	Tuesday 27 September 2011
<b>DEPARTMENT</b>	Integrated Environmental Management – Parks Management
<b>DESCRIPTION OF GOODS/ SERVICES</b>	<p><b>SCOPE OF WORK</b></p> <p><b>1. NATURE OF CONTRACT</b></p> <p>Quotations are invited from service providers for construction of a guard house at the Krugersdorp Game Reserve Entrance. The Municipal Revenue Section requires that cashiers be separated from security officials for cash control purposes. It is therefore necessary to place a separate security booth/guard house at Krugersdorp Game Reserve entrance.</p> <p><b>2. SPECIFICATIONS</b></p> <p><b>One Fibre glass Guard house:</b></p> <ul style="list-style-type: none"> <li>• 2.2m x 1.5meter fibre glass guard house</li> <li>• Exterior finish :”gel coat”</li> <li>• Rigidity and insulation with 20mm polyurethane foam</li> <li>• Glazing with two vertical slider windows</li> <li>• One glazed access door outward opening</li> <li>• Floor SA Pine with 3mm industrial vinyl top side</li> <li>• Colour white</li> <li>• 1220mm fluorescent light with switch</li> <li>• Electrical wall mounted asbestos wall heater fitted</li> <li>• Contractor to connect electricity(existing DB is available within 10 meters of guard house placement-overhead connection possible)</li> </ul>

<p><b>EVALUATION CRITERIA</b></p> <p><b>OTHER DOCUMENTS REQUIRED:</b></p>	<p><b>3. FUNCTIONALITY SCORING</b></p> <p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> <li>• 80 points Price</li> </ul> <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for specific goals and / or for achieving the prescribed Reconstruction and Development Programme (RDP)</p> <p>The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 15 points is not scored for functionality, the quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.</p> <ul style="list-style-type: none"> <li>○ Infrastructure, plant and equipment available to successfully execute this contract (10 points);</li> <li>○ Previous experience in this field as well as references (10 points) (Please attach photographs of previously completed projects)</li> <li>○ Delivery period/lead time (5 point)</li> </ul> <p>If any criterion is rated zero points, the tenderer will be rejected, even if the required 15 out of 25 points are achieved.</p> <p>20 Preference points:</p> <ul style="list-style-type: none"> <li>○ HDI (Historically Disadvantaged) (MBD 6.1) 4 points</li> <li>○ Female Equity (MBD 6.1) 2 points</li> <li>○ Disabled ownership (MBD 6.1) 1 point</li> <li>○ Promotion of SMME's (MBD 6.3) 3 points</li> <li>○ Mogale Based companies (MBD 6.11) 10 points</li> </ul> <ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11, MBD 8 and MBD 9</li> <li>• Copy of latest municipal account</li> <li>• Price schedule (fixed prices including Vat)</li> </ul>
<p><b>COMPLETION PERIOD</b></p>	<p>Completion period after date of official order will be .....days / weeks.</p>

<b>PRICE</b>	The price shall include the supply and complete construction of guardhouse and must be VAT inclusive.
<b>CLOSING DATE AND TIME:</b>	Wednesday 5 October 2011 at 11h00
<b>SUBMISSION OF QUOTES</b>	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
<b>LOCATION</b>	Krugersdorp Game Reserve is located on R24 Rustenburg Road.
<b>ENQUIRIES:</b>	Rinus Boucher at 083 258 4762

RF Q – IEM(P) 08/2012

For the construction of one fiber guard house at the Krugersdorp Game Reserve Entrance.

**PRICING SCHEDULE**  
**(All prices must be inclusive of VAT)**

Description	Quantity	Unit Price (Including VAT)
Guard house as per specifications	1	R

Conditions:

- All prices quoted must be **VAT inclusive**
- All prices submitted must be fixed for the period of the quotation
- All prices quoted must be valid for thirty (30) days
- No tipp-ex or correction fluid may be used on the quotation document
- Quotations completed in pencil or any erasable pen will be regarded as invalid.

NAME OF THE BIDDER: .....

CONTACT PERSON: .....

TEL/ CELL NO: .....

FAX NO: .....

SIGNATURE:.....

DATE:.....