



Ref: Maropeng Mokhatla (SCM)

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)

(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM (MHS) 03/2012

QUOTATIONS ARE INVITED FROM SERVICE PROVIDER/S FOR THE COMPILATION OF AN INTEGRATED WASTE MANAGEMENT PLAN FOR MOGALE CITY LOCAL MUNICIPALITY.

Advertising date: Friday 26 August 2011

Closing date and time: Tuesday 6 September 2011 at 11:00

Compulsory Briefing Session will be held on **Friday 2 September 2011 at 10:00** at the Coronation Park, Cnr Paardekraal & Coronation Road, Krugersdorp.

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, and Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - **Price(s) quoted must be valid for at least thirty (30) days from date of your offer.**
 - **Price(s) quoted must be firm and must be inclusive of VAT.**
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
 - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ – IEM (MHS) 03/2012 For compilation of an Integrated Waste Management Plan for Mogale City Local Municipality.		
ADVERTISING DATE	Friday 26 August 2011		
DEPARTMENT	Department and Section: Integrated Environmental Management – Municipal Health Services		
DESCRIPTION OF SERVICES/ GOODS	SCOPE OF WORK		
	SUB CLAUSE	DESCRIPTION	
	SCHEDULE A		
	1.1	Geographical position	Mogale City (Krugersdorp)
	1.2	Contract Period	Duration of the study is 3 months.
	1.3	Baseline information	<ul style="list-style-type: none"> • West Rand District Municipality's Integrated Waste Management Plan • Departmental reports • Any other relevant documents
1.4	Analysis of status quo	<ul style="list-style-type: none"> • Description of the local population and development profiles • Assessment of the quantities, sources and type of waste • Description of services provided to local communities • Number of persons and plots (premises) receiving waste collection • Waste disposal facilities in the area of jurisdiction • Waste collectors and transporters • Existing waste minimization and recycling initiative 	
1.5	Set out strategies to	<ul style="list-style-type: none"> • Give effect to NEMA • Give effect to the objects of the Waste Act no.59 2008 • Identify and address negative impact of poor waste management practices on health and environment • Provide for implementation of waste minimization, use, recycling and recovery targets and initiatives. 	

			<ul style="list-style-type: none"> Address the delivery of waste management services to residential premises Implement RSA's obligation regarding any relevant international agreements Give effect to the best environmental practices in respect to waste management
	1.6	Establish and develop set of priorities and objectives	<ul style="list-style-type: none"> Short term and long term objectives and priorities Integrated waste management information system Collection, minimization, re-use and recycling of waste New disposal facilities, new waste disposal technologies, as well as decommissioning of existing waste disposal facilities
	1.7	Establish and develop financial strategies	<ul style="list-style-type: none"> Overview of financial resources required to effect the plan
	1.8	Public comments	<ul style="list-style-type: none"> Gather public comments and address all concerns raised Measures to address all concerns be incorporated into the plan

EVALUATION CRITERIA	FUNCTIONALITY SCORING	
	All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for specific goals and / or for achieving the prescribed reconstruction and Development Programme (RDP) goals.	
	The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.	
	<ul style="list-style-type: none"> 80 points price 	
	Criteria	Weight
<ul style="list-style-type: none"> Qualifications, experience and expertise of service provider in relation to the requirements set out within these terms of reference. 	5	
<ul style="list-style-type: none"> The potential service provider's track record of similar or relevant work 	5	
<ul style="list-style-type: none"> Commitment of time of service provider to the project and resources available that will specifically be utilized for this contract. 	5	
	15	10

	<p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned.</p> <p>A bidder that scores less than 10 points in respect of functionality will be disqualified. If any criterion is rated zero points, the tenderer will be rejected, even if the required 10 out of 15 points are achieved.</p> <p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <p>80 points for Price</p> <ul style="list-style-type: none"> • 20 Preference points: <ul style="list-style-type: none"> ○ HDI (Historically Disadvantaged) (MBD 6.1) 6 points ○ Female Equity (MBD 6.1) 2 points ○ Disabled ownership (MBD 6.1) 1 point ○ Promotion of SMME's (MBD 6.3) 3 points ○ Mogale Based companies (MBD 6.11) 8 points
<p>OTHER DOCUMENTS REQUIRED</p>	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 ,MBD 8 and MBD 9 • Copy of latest municipal account • Price schedule (fixed prices including Vat)
<p>COMPULSORY BRIEFING SESSION</p>	<p>Compulsory Briefing Session will be held on Friday 2 September 2011 at 10:00 at the Coronation Park, Cnr Paardekraal & Coronation Road, Krugersdorp.</p>
<p>COMPLETION PERIOD</p>	<p>Completion period after date of official orderweeks /month/s</p>
<p>CLOSING DATE AND TIME</p>	<p>Tuesday 6 September 2011 at 11h00</p>
<p>SUBMISSION OF QUOTES</p>	<p>Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp</p>
<p>ENQUIRIES:</p>	<p>Marina Grobler :at 011 951 2124 /083 832 2223 – Municipal Health Services.</p>

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for thirty (30) days.

NAME OF THE BIDDER:

CONTACT PERSON:

TEL/ CELL NO:

FAX NO:

.....
SIGNATURE

.....
DATE

