



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/16

maropengm@mogalecity.gov.za

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)**

**(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: I (F) 31/2011**  
**QUOTATIONS ARE HEREBY INVITED FROM MECHANICAL AND HYDRAULIC SERVICE PROVIDERS FOR THE REPAIR, TESTING AND CERTIFICATION OF TRUCK MOUNTED HOIST MC 763 REG NO PMP 770 GP.**

**Advertising date: Tuesday 17 May 2011**

**Closing date and time: Thursday 26 May 2011 at 11:00**

**Compulsory Briefing Session: Monday 23 May 2011 at 13:00, 2nd Floor Boardroom, President Building, Krugersdorp.**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

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**The following conditions will apply:**

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- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, and Krugersdorp.
  - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
  - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
  - No late quotations delivered after the official closing date and time will be accepted.
  - **Price(s) quoted must be valid for at least thirty (30) days from date of your offer.**
  - **Price(s) quoted must be firm and must be inclusive of VAT.**
  - A firm delivery period must be indicated.
  - A valid, original tax clearance certificate must be attached.
  - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
    - **MBD 4: Declaration of interest;**
    - **MBD 6.1: HDI preference points (7 points);**
    - **MBD 6.3: Promotion of SMME's (3 points)**
    - **MBD 6.11: Preference points to Mogale based companies (10 points)**
    - **MBD 8: Declaration of bidders past supply chain management practices**
    - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
  - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	RFQ – I(F) 31/2011 The appointment of a Mechanical and Hydraulic Service provider for the repair, testing and certification of truck mounted hoist MC 763 REG NO PMP 770 GP.
<b>ADVERTISING DATE</b>	Tuesday 17 May 2011
<b>DEPARTMENT</b>	Department and Section: Infrastructure - Fleet Mechanical section
<b>DESCRIPTION OF SERVICES</b>	<p><b>1. BACKGROUND</b></p> <p>The truck mounted Hoist Nissan Cabstar UD 40 MC 763 registration number PMP 770 GP is utilized in Department of Integrated Environment Management at the Parks section and the Hoist must undergo an annual fitness test to comply to the OHS ACT 83 of 1993 Lifting and Driven machinery regulation 18 (5). The Hoist a Super lift must undergo repairs before it can undergo the fitness test.</p> <p><b>2. The Bidders must comply with the following registrations:</b></p> <ul style="list-style-type: none"> <li>• Registration from Department of labour certificate of Examining and testing of Lifting Machines.</li> <li>• Engineering Council of South Africa registered Lifting Machinery inspector in terms of Engineering profession Act 2000 ( Act no.46 of 2000).</li> <li>• Leesa Lifting equipment Engineering association of South Africa</li> <li>• Proof of the accreditation certificate must submitted the quotation documents.</li> <li>• A six (6) month warranty must be submitted with all repair work on Truck mounted Hoist.</li> </ul>

RFQ- I(F) 31/2011

**SCOPE OF WORK**

**Repair work to be done on truck mounted crane:**

<b>NO</b>	<b>DESCRIPTION OF WORK</b>	<b>QUANTITIES</b>	<b>PRICE PER ITEM</b>
1	Replace Basket	1	
2	Replace basket Nylon Bolts and Nuts	6	
3	Replace SWL decal	1	
4	Upper boom Cylinder leaking	1	
5	Check Pins & Bushes	1	
6	Check boom locking valves		
7	Lower Boom Cylinder leaking	1	
8	Check Lower Pins & Bushes	1	
9	Check Lower boom locking	1	
10	Check Valves		
11	Check Slew gear	1	
12	Check Slew bearing teeth	1	
13	Check Pinion teeth	1	
14	Check Slew shafts		
15	Replace Grease pots	2	
16	Replace damage Hydraulic hoses & hydraulic oil leaks		
17	Check control valves	1	
18	Check Hydraulic pump	1	
19	Check control levers play		

20	Stabilizer Left Rear cylinder leaking	1	
21	Stabilizer Rear Right Cylinder leaking	1	
22	Check Emergency Power pack	1	
23	Check electrical wiring on power pack	1	
24	Check Mast structure	1	
25	Check Mast Bushes	1	
26	Ultra Sonic test	1	
27	X-ray of Structure	1	
28	Service hoist & change oil filter cleaning & change hydraulic oil	1	
29	Load & Visual test of Hoist		
30	Replace Nylotron wear strips on side of mast	1	
31	Labour		
		<b>VAT</b>	
		<b>TOTAL</b>	

**The following documents must be submitted for payment purposes:**

- Invoice document of ultrasonic test,
- Structure x-ray films and certificate
- Load test certificate

**EVALUATION CRITERIA:**

**FUNCTIONALITY SCORING**

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for specific goals and / or for achieving the prescribed reconstruction and Development Programme (RDP) goals.

**The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 12 points is not scored for functionality the quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will be eligible for further evaluation and will not influence the points scored on Price.**

NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE
1	<ul style="list-style-type: none"> <li>The service provider must provide proof of previous experience for the repair, test and certification of truck mounted crane and related safety surfacing as well as references</li> </ul>	10	
2.	<ul style="list-style-type: none"> <li>Available resources and equipment to execute this project</li> </ul>	10	
<b>TOTAL</b>		<b>20</b>	<b>12</b>

**For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 12 points in respect of functionality will be disqualified.**

The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.

80 points for Price

20 Preference points:

- HDI (Historically Disadvantaged) (MBD 6.1) 4 points
- Female Equity (MBD 6.1) 2 points
- Disabled ownership (MBD 6.1) 1 point
- Promotion of SMME's (MBD 6.3) 3 points
- Mogale Based companies (MBD 6.11) 10 points

<b>OTHER DOCUMENTS REQUIRED</b>	<ul style="list-style-type: none"> <li>Original, valid tax clearance certificate</li> <li>Company registration documents</li> <li>Copies of ID's of shareholders</li> <li>Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 ,MBD 8 and MBD 9</li> <li>Copy of latest municipal account</li> <li>Price schedule (fixed prices including Vat)</li> </ul>
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<b>COMPULSORY BRIEFING SESSION</b>	A compulsory briefing session will be held on Monday 23 May at 13:00 2 <sup>nd</sup> floor Boardroom, President Building, Krugersdorp
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<b>COMPLETION PERIOD</b>	Completion period after date of official order .....days
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<b>CLOSING DATE AND TIME</b>	Thursday 26 May 2011 at 11h00
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<b>SUBMISSION OF QUOTES</b>	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
<b>ENQUIRIES:</b>	Christo Steyn at – 073 903 1305 at Fleet Mechanical Section

**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for thirty (30) days.

NAME OF THE BIDDER: .....

CONTACT PERSON: .....

TEL/ CELL NO: .....

FAX NO: .....

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SIGNATURE OF BIDDER

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CAPACITY OF BIDDER