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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

RFQ: EM 04/2011
QUOTATIONS ARE HEREBY INVITED FROM CATERERS FOR THE CATERING OF TWO THOUSAND (2 000) RESIDENTS ON MONDAY 25TH APRIL 2011 FOR THE ANNUAL MAYORAL SOCCER TOURNAMENT.

Advertising date: Tuesday 19 April 2011
Closing date and time: Thursday 21 April 2011 @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
 - Price(s) quoted must be firm and must be inclusive of VAT.
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
 - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods and/or services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	Q- EM 04/2011
ADVERTISING DATE:	19 April 2011
DEPARTMENT:	Office of the Executive Mayor
DESCRIPTION OF SERVICES	<p>SCOPE OF WORK</p> <p>The Office of the Executive Mayor will be hosting the Soccer tournament during Easter 2011 for twenty two (22) youth teams between 16 – 22 years only, sixteen (16) veteran teams and two (2) Legends teams including female teams.</p> <p>The games will be played on knockout basis to determine the winners in each category. These games are identified as the Executive Mayor’s Social responsibility to identify talent within our societies in line with the Municipality’s IDP and the Provincial Strategy on mass participation towards developing Gauteng as a preferred home of champions and a host of competitive sports. The tournament will also be used as an instrument to mobilize and encourage the youth to vote during the Local Government Elections in May 2011. Venues identified for the tournament include Lusaka Sport Complex, Johanna Botha Park, Munsieville Stadium and Attholang Primary school.</p> <p>Approximately two thousand (2000) residents, Mayoral committee members and Sports Officials must be served a two course lunch meal including juice.</p> <p>A caterer must supply all cutleries, crockery, serving equipment etc. Please include a comprehensive menu for comparison purposes</p>
EVALUATION CRITERIA:	<p>The proposal will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points price <ul style="list-style-type: none"> ○ Plant and equipment available to successfully execute this contract (5 points); ○ Staffing profile and level of expertise of staff to be utilized for this project (5 points); ○ Previous experience in this field as well as references (5 points). ○ Delivery period/lead time (5 point) <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 12 points in respect of functionality will be disqualified.</p>

	<ul style="list-style-type: none"> • 20 Preference points: <ul style="list-style-type: none"> ○ HDI (Historically Disadvantaged) (MBD 6.1) 6 points ○ Female Equity (MBD 6.1) 2 points ○ Disabled ownership (MBD 6.1) 1 point ○ Promotion of SMME's (MBD 6.3) 3 points ○ Mogale Based companies (MBD 6.11) 8 points
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 and MBD 8 • Copy of latest municipal account • Price schedule (fixed prices including Vat)
CLOSING DATE AND TIME:	Thursday 21 April 2011 at 11h00
SUBMISSION OF QUOTES	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Mr. Eric Ngwana Tel: (011) 668-0500 Cell: 083-766-7640 Email: ericn@mogalecity.gov.za

CONDITIONS:

- All prices quoted must be **VAT inclusive**
- All prices submitted must be fixed for the period of the quotation
- All prices quoted must be valid for thirty (30) days
- No tipp-ex or correction fluid may be used on the quotation document
- Quotations completed in pencil or any erasable pen will be regarded as invalid.
- If the pricing schedule is not signed the quotation will not be considered.
- Late and incomplete submissions will invalidate the quotation submitted.

NAME OF THE BIDDER: CONTACT PERSON:.....

TEL/ CELL NO: FAX NO:

.....
SIGNATURE OF BIDDER DATE