



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/16

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)

(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

RFQ: EM 03/2011

QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR SUPPLY, DELIVERY AND OFF-LOADING OF EQUIPMENT, PROTECTIVE CLOTHING AND CHEMICALS AT DR. NELSON MANDELA HALL, CECILIA STREET, TARLTON.

Advertising date: Thursday 7 April 2011

Closing date and time: Thursday 14 April 2011 @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
 - **Price(s) quoted must be firm and must be inclusive of VAT.**
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
 - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods and/or services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated

RFQ NUMBER:	Q – EM 03/2011 Quotations are hereby invited from service provider/s for the supply, delivery and off-loading of equipment, protective clothing and chemicals at Dr. Nelson Mandela Hall, Cecilia street, Tarlton.																																						
ADVERTISING DATE:	Thursday 07 April 2011																																						
DEPARTMENT:	Office of the Executive Mayor																																						
DESCRIPTION OF GOODS	<p>BACKGROUND</p> <p>Chemical Industry Education Authority (CHIETA) funded a twelve (12) month learnership program for twenty young people with an intention of establishing cooperative to manufacture cleaning products.</p> <p>The Department of Economic Services through its Business Development Support identified a business opportunity for twenty (20) young people from rural areas of Mogale City to produce cleaning chemical products.</p> <p>The cooperative has been registered as MMT Pro Chem and the cooperative was launched by the Executive Mayor in July 2010 and top management of CHIETA and Mogale City Local Municipality attended the launch. The cooperative will be manufacturing its products from Dr. Nelson Mandela Hall in Tarlton.</p> <p>PROJECT SPECIFICATIONS</p> <table border="1"> <thead> <tr> <th></th> <th>DESCRIPTION</th> <th>PRICE PER ITEM</th> <th>QUANTITY</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td align="center" colspan="5">1. MATERIAL AND EQUIPMENT</td> </tr> <tr> <td>1.1</td> <td>50KG Digital Weighing Scale 100KG Digital Weighing Scale</td> <td></td> <td>1 1</td> <td></td> </tr> <tr> <td>1.2</td> <td>Measuring cups 1,5 Litre</td> <td></td> <td>3</td> <td></td> </tr> <tr> <td>1.3</td> <td>Extractor Fan</td> <td></td> <td>2</td> <td></td> </tr> <tr> <td>1.4</td> <td>PH Meters</td> <td></td> <td>2</td> <td></td> </tr> <tr> <td>1.5</td> <td>2,5 Litre Funnel 5Litre Funnel</td> <td></td> <td>4 4</td> <td></td> </tr> </tbody> </table>					DESCRIPTION	PRICE PER ITEM	QUANTITY	TOTAL	1. MATERIAL AND EQUIPMENT					1.1	50KG Digital Weighing Scale 100KG Digital Weighing Scale		1 1		1.2	Measuring cups 1,5 Litre		3		1.3	Extractor Fan		2		1.4	PH Meters		2		1.5	2,5 Litre Funnel 5Litre Funnel		4 4	
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	DESCRIPTION	PRICE PER ITEM	QUANTITY	TOTAL
2. PROTECTIVE CLOTHING				
2.1	Safety boots frame , leather, black , size 6 -8		15	
2.2	Gloves pvc knit wrist, neoprene, medium duty		15	
2.3	Goggles, chemshield wide faceshield, polypropylene, clear		15	
2.4	Work Suits branded in MMT pro-chem and MCLM, four pockets without retro reflective stripes, blue, sizes medium – large.		15	
2.5	Disposable dust mask, microdon fibres thickness: 0,5 micron		Packed in 20 per box	

	DESCRIPTION	QUANTITY	PRICE PER ITEM
3. MIXING TANK			
3.1	500 LITRES - VERTICAL STAINLESS STEEL JUICE MIXING TANK	1	
3.2	TOP MOUNTED, 0,55KW, 280rpm STIRRER WITH SPIDER SUPPORT VERTICAL ON LEGS	1	

	DESCRIPTION	PRICE PER ITEM	QUANTITY	TOTAL
4. CONTAINERS				
4.1	750ml clear plastic bottles		500	
4.2	750ml fabric softener bottles		500	
4.3	750ml ammoniated cleaner bottles.		500	
4.4	750ml white bleach bottles		500	
4.5	20L plastic bottles		200	
4.6	10L plastic bottles		200	
4.7	5L plastic bottles		200	

	DESCRIPTION	QUANTITY	PRICE PER ITEM
5. CHEMICALS			
5.1	50KG - DBSA SULPHONIC ACID	1	
5..	50KG - AMONIA	1	
5.3	50KG - KULUBRITE 15	1	
5.4	20 L - L15 THICKNER	1	
5.5	50KG - CAUSTIC SODA	1	
5.6	50KG - SLES25	1	
5.7	50KG - NPA(EDTA)	1	
5.8	50KG - Coconut Acid (CDE)	1	
5.9	50 KG - ACTICIDE XPX	1	

5.10	20L - STANDARD BLUE DYE	1	
5.11	20L - LEMON PERFUME	1	
5.12	100L - BLEACH SODIUM HYPOCHLORITE	1	
5.13	50L - GREEN APPLE PERFUME FOR FABRIC SOFTNER	1	
5.14	50L - BAC50 -50L (DISINFECT) VARISOFT315	1	

	DESCRIPTION	QUANTITY	PRICE PER ITEM
	6. BRANDING		
5.1	2 X 5m Blue and White Outdoor Signage,	1	
5.2	3 X 1,75 Blue and White Shark fin Banners	1	

<p>EVALUATION CRITERIA</p>	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points Price <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for specific goals and / or for achieving the prescribed Reconstruction and Development Programme (RDP) goals.</p> <p>TECHNICAL EVALUATION CRITERIA</p> <p>The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 12 points is not scored for functionality, the quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.</p> <ul style="list-style-type: none"> ○ Previous experience in this field as well as references (10 points). ○ Resources available to execute this project (10 points) ○ Delivery period/lead time (5 points) <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 12 points in respect of functionality will be disqualified.</p> <ul style="list-style-type: none"> • 20 Preference points: <ul style="list-style-type: none"> ○ HDI (Historically Disadvantaged) (MBD 6.1) 6 points ○ Female Equity (MBD 6.1) 2 points ○ Disabled ownership (MBD 6.1) 1 point ○ Promotion of SMME's (MBD 6.3) 3 points ○ Mogale Based companies (MBD 6.11) 8 points
<p>OTHER DOCUMENTS REQUIRED:</p>	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11, MBD 8 and MBD 9 • Copy of latest municipal account • Price schedule (fixed prices including Vat)
<p>DELIVERY ADDRESS:</p>	<p>Dr Nelson Mandela Hall Cecilia Street, Tarlton</p> <p>Office hours: 7:30 to 16:00 weekdays</p>
<p>DELIVERY PERIOD</p>	<p>Delivery period after the date of official orderdays/months</p>

CLOSING DATE AND TIME:	Thursday 14 April at 11h00
SUBMISSION OF QUOTES	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Shimmy Ramafikeng at (011) 668-0500 / 083 767 4543 at Mayor's Office or e-mail shimmyr@mogalecity.gov.za

Conditions:

- All prices quoted must be **VAT inclusive**
- All prices submitted must be fixed for the period of the quotation
- All prices quoted must be valid for thirty (30) days
- No tipp-ex or correction fluid may be used on the quotation document
- Quotations completed in pencil or any erasable pen will be regarded as invalid.
- If the pricing schedule is not signed the quotation will not be considered.
- Late and incomplete submissions will invalidate the quotation submitted.

NAME OF THE BIDDER: CONTACT PERSON:.....

TEL/ CELL NO: FAX NO:

.....
SIGNATURE

.....
DATE