



Ref:(SCM)

 Enquiries: email: scmenquiries@mogalecity.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 300 000.00 (including Vat)
 (For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

QUOTATION NUMBER	CDS (L) 01/2025 (Re-advert amended condition)
ADVERT DATE	22 JULY 2024
CLOSING DATE AND TIME	29 JULY 2024 @ 11:00
DESCRIPTION OF GOODS / SERVICES	QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE APPOINTMENT OF A CONTRACTOR WITH A CIDB GRADING OF 1GB OR HIGHER FOR THE GENERAL BUILDING WORKS UPGRADE AND MAINTENANCE OF MOGALE CITY LIBRARIES FOR A PERIOD OF TWELVE (12) MONTHS FOR FINANCIAL YEAR 2024/2025.
DEPARTMENT	COMMUNITY DEVELOPMENT SERVICES – LIBRARIES
ENQUIRIES:	Email: scmenquiries@mogalecity.gov.za
<p>THE QUOTATION MUST BE SUBMITTED ON THE OFFICIAL QUOTATION DOCUMENT (INCLUDING ALL THE REQUIRED ANNEXURES) AND MUST BE DELIVERED BY HAND BEFORE THE OFFICIAL CLOSING DATE AND TIME TO:</p> <p align="center"> THE SCM UNIT OF MCLM CIVIC CENTRE CORNER MARKET & COMMISSIONER STREETS, KRUGERSDORP UPPER-LEVEL WEST WING TENDER BOX </p>	

NAME OF BIDDING ENTITY: _____

NAME OF BIDDING ENTITY REPRESENTATIVE: _____

 PHYSICAL ADDRESS OF BIDDING ENTITY: _____

POSTAL ADDRESS OF BIDDING ENTITY: _____

CONTACT DETAILS OF BIDDING ENTITY: Tel: _____ Cell: _____

E-MAIL ADDRESS: _____

**A. MANDATORY DOCUMENTS
(IF NOT PROVIDED, THE QUOTATION DOCUMENT WILL BE INSTANTLY DISQUALIFIED)**

1. Completed and Signed Schedule of Pricing as issued in the document.
In the event of a mistake having been made on the pricing schedule, it shall be crossed out in ink and be accompanied by initialling each and every alteration. The Municipality reserves the right to reject the quotation if corrections are not made in accordance with the above.
2. Authority of Signatory must be completed and signed in case of a business not sole proprietor or one-person business or board of director's resolution authorizing signature to sign off the bid documents.
3. Mogale City Local Municipality will not accept any quotation document with missing pages.

FAILURE TO ADHERE TO ANY OF THE ABOVE WILL RESULT IN THE QUOTATION NOT BEING FURTHER EVALUATED.

B. ESSENTIAL DOCUMENTS

(NO AWARD WILL BE MADE IF ANY OF THE INFORMATION/DOCUMENTATION LISTED BELOW IS NOT COMPLIED WITH OR SUBMITTED).

4. Completed and signed Municipal Bidding Documents:
 - 4.1. MBD 1: Invitation to tender.
 - 4.2. MBD 4: Declaration of Interest.
 - 4.3. MBD 6.1: Preferential Points.
 - 4.4. MBD 8: Declaration of bidders past supply chain management practices.
 - 4.5. MBD 9: Certificate of independent bid determination.

NOTE: The above documents must be submitted on the official and original forms of Mogale City and must not be re-typed or scanned or completed electronically i.e. must not be typed in. They must be completed in black ink, handwritten. Bids completed in pencil or any erasable pen will be regarded as invalid.

5. Submit Central Supplier Database (CSD) Registration Report or Summary Report.

MUNICIPAL RATES AND TAXES OR MUNICIPAL SERVICE CHARGES

6. The bidding entity and its director(s) must submit Municipal Rates and Taxes account which is not older than three (3) months / ninety (90) days in arrears at the time of the closing date.
7. If the bidding entity and its director(s) does not have a Municipal Rates and Taxes account, it must submit a Municipal Service Charges Statement (water statement or electricity statement or refuse removal statement or sewerage statement).
8. If the bidding entity and its director(s) does not own a property it must submit a valid lease agreement which has the address of the business or Rental Statement which is in the name of the business.

9. If the Bidding Entity and its director(s) operates from Informal settlement and does not have a Municipal Rates Account,
 - 9.1. The bidding entity and its director(s) must submit Confirmation on Municipality / Metro letterhead signed and stamped by the ward Councillor or delegate/tribal authority with contact details which is not older than three (3) months.
10. If the bidding entity and its director(s) operates from parents' place or any other place and is not responsible for Municipal account / Services.
 - 10.1. The bidding entity and its director(s) must submit an original Sworn Affidavit by the property owner.
11. If the bidding entity and its director(s) is in the process of acquiring new property, which property has not yet been transferred to its name, a letter from the conveyancing attorney(s) must be submitted.
12. If the bidding entity and its director(s) submit a Municipal Account which is in the name of the Trust Account, and original Sworn Affidavit from the Trustees must be furnished explaining that factor / relationship.
13. If the bidding entity's director(s) submit a Municipal Account in the name of the other spouse, an original Sworn Affidavit explaining the fact / relationship must be submitted.
14. Copies of director's ID not older than three (3) months, not a copy of a certified copy.
15. Quotation document must be submitted in original and copy of original and electronically on a USB which is PDF formatted.

**C. TENDER CONDITIONS
(FAILURE TO COMPLY WITH THESE CONDITIONS SHALL RESULT IN DISQUALIFICATION)**

16. All suppliers of good & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016.
17. As per National Treasury Instruction No.4 A of 2016/2017 National Treasury Supplier Database, organs of state must ensure that suppliers awarded business with the State are registered on the CSD prior to award letter/purchase order/signed contract being issued.
18. Quotations by joint ventures are to be accompanied by the Document Formation of the joint venture, duly registered and authenticated by a Notary Public or other official deputized to witness sworn statements. This document must define precisely the conditions under which the joint venture will function, the period for which it will function, the persons authorized to represent and obligate it, the address for correspondence, the participation of several firms forming the joint venture and any information necessary to permit a full appraisal of its functioning, including a clause to the effect that the members of the joint venture are jointly and severally bound.
19. No electronic signature will be accepted in the quotation document. The bidder's signature must always be signed by hand in black ink.
20. No late quotation will be accepted.
21. Telefax or e-mail quotations will not be accepted.
22. All quotations must be submitted on the official and original forms and must not be re-typed or typed or scanned. Quotations must only be submitted on the quotation documents as provided by Mogale City Local Municipality
23. Quotations must be completed in black ink, handwritten and must not be typed.

24. The use of tipp-ex is not allowed on the quotation documents.
25. Quotation document completed in pencil will be regarded as invalid.
26. No page(s) must be removed from the original quotation document.
27. Requirements for sealing, addressing, delivery, opening and assessment of quotations are stated in the quotation document.
28. The lowest or any quotation will not necessarily be accepted, and Mogale City reserves the right to accept a quotation in whole or in part.
29. The Municipality reserves the right to appoint and not to appoint.
30. The validity period for the quotation is sixty (60) days.
31. The Municipality reserve the right to negotiate a fair market related price with recommended bidders after price quotations.
32. All quotation prices must be inclusive of VAT for all registered VAT vendors.

REGISTRATION AS A VAT VENDOR

- 32.1. Non-VAT vendors do not have to include VAT in their quotation prices, however they must submit quotations for contracts that would, if successful, take their annual turnover above the threshold of R 1 million must include VAT in their price quoted and must therefore immediately upon award of the contract, register with the South African Revenue Service (SARS) as VAT vendors.
 - 32.2. The award of contract would be (for non-VAT vendors who included VAT in their prices) conditional pending the successful bidder submitting proof of registration as VAT vendor with SARS within 21 days of award.
 - 32.3. In all instances where the bidder has excluded VAT from the prices quoted, if the bidder is successful, the letter of contract will clearly state that the price at which the contract is awarded is exclusive of VAT and that VAT will not be added on at any stage after the contract has been signed.
 - 32.4. The successful bidder will have to absorb the adverse financial implications of not including VAT in the price quoted.
33. All quotation prices must be in RSA currency and inclusive of Value Added Tax (VAT).
 34. Quotations will be opened immediately after the closing date and time in a venue to be indicated.
 35. No quotations will be accepted from persons in the service of State as it is defined in the Municipal Finance Management Act and Regulations.
 36. The supply Chain Management Policy of Mogale City Local Municipality allow persons aggrieved by decisions or actions taken by the municipality in the implementation of its Supply Chain Management system, to lodge within fourteen (14) days of the decision or action a written objection or complaint to the municipality against the decision or action.
 37. Quotation documents may be downloaded from www.mogalecity.gov.za.

BID CHECKLIST

This list is aimed at assisting all bidders to submit complete quotation documents.

Bidders are to check the following points before the submission of their quotation document and to complete YES/NO next to each item as an indication that the bidder has complied with the provision of the item concerned.

ITEM	DESCRIPTION	YES	NO
1.	Bidder must attach the Central Supplier Database (CSD) registration report.		
2.	Copies of ID's for company/entity directors		
3.	The bidding entity and its director(s) must submit Municipal Rates and Taxes account which is not older than three (3) months / ninety (90) days in arrears at the time of the closing date.		
4.	If the bidding entity and its director(s) does not have a Municipal Rates and Taxes account, it must submit a Municipal Service Charges Statement (water statement or electricity statement or refuse removal statement or sewerage statement).		
5.	If the bidding entity and its director(s) does not own a property it must submit a valid lease agreement which has the address of the business or Rental Statement which is in the name of the business.		
6.	If the Bidding Entity and its director(s) operates from Informal settlement and does not have a Municipal Rates Account, <ul style="list-style-type: none"> ❖ the bidder must submit Confirmation on Municipality / Metro letterhead signed and stamped by the ward Councillor / delegate with contact details and not older than three (3) months. ❖ An original letter from a tribal authority not older than three (3) months indicating that the business is operating on tribal land. 		
7.	If the bidding entity and its director(s) operates from parents' place or any other place and is not responsible for Municipal account / Services. <ul style="list-style-type: none"> ❖ The bidding entity must submit an original Sworn Affidavit by the property owner. 		
8.	If the bidding entity and its director(s) is in the process of acquiring new property, which property has not yet been transferred to its name, a letter from the conveyancing attorney(s) must be submitted.		
9.	If the bidding entity and its director(s) submit a Municipal Account which is in the name of the Trust Account, and original Sworn Affidavit from the Trustees must be furnished explaining that factor.		
10.	If the bidding entity's director(s) submit a Municipal Account in the name of the other spouse, an original Sworn Affidavit explaining the fact must be submitted.		
11.	All pages of the bid document have been read by the bidder and the returnable schedules and MBD 's forms duly completed and signed. e.g. MBD1, MBD 4 , MBD 6.1, MBD 8 AND MBD 9.		

12.	All pages requiring information have been completed in full and in black ink.		
13.	Bids must be submitted in original and copy of original and electronically on a USB which is PDF formatted.		
14.	No pages removed from the quotation document		
15.	A copy of the resolution of your Board of Directors, similar to the attached specimen, authorizing the signatory to sign the quotation and the subsequent contracts, has been attached and signed.		
16.	Joint Venture (JV) agreement has been attached and signed (if applicable)		
17.	Pricing Schedule must be completed and signed		
18.	In case of any amendments made, must be initialled in each alteration by the authorized signatory? Please note that the use of tipp-ex will lead to immediate disqualification.		
19.	Please declare any interest as required in terms of MBD - 4 truthfully and correctly as incorrect declarations are considered a criminal offence. <ul style="list-style-type: none"> ▪ Personal Tax Numbers included ▪ State Employee Number / Persal Number ▪ Identity number ▪ Name 		
20.	Please take note of the functionality evaluation criteria that will be applied to your submission in order to ensure that your company has the necessary capacity and capability to successfully execute this tender, if appointed. Ensure that sufficient information is included in your submission to ensure successful evaluation of your bid.		

PLEASE NOTE:

- ❖ **No contract will be awarded to a service provider, if the service provider or its directors are in arrears with their municipal accounts for more than three (3) months.**
- ❖ **In case of a Joint Venture, please note that individual documents have to be submitted for all parties in the JV, such as CSD, municipal accounts, etc.**
- ❖ **No communication with Mogale City Municipal officials is allowed after the closing date of the quotation.**
- ❖ **The only authorized form of communication will be through the Supply Chain Management Office email address at SCMEnquiries@mogalecity.gov.za**

Signature of person duly authorized to sign a quotation

Date



**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods/services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

CENTRAL SUPPLIER DATABASE MAAA:	
TAX COMPLIANCE STATUS (TSC) PIN:	
CRN NO:	
DESCRIPTION OF SERVICE	<p>1. SCOPE OF WORK</p> <p align="center">FOR THE GENERAL MAINTENANCE OF THE LIBRARIES</p> <p>This contract provides for the appointment of a contractor with a CIDB grading of 1GB OR Higher for the upgrade and maintenance of Mogale City Libraries for a period of twelve (12) months for financial year 2024/2025.</p> <p>2. REQUIREMENTS</p> <p>It is required that library facilities be upgraded and maintained for the good conducive and the safety of staff and Library patrons. The upgrade and maintenance will take place at the libraries according to the priority of challenges and budget availability.</p> <p>3. CESSION OR ASSIGNMENT</p> <p>Neither the Council nor the bidder shall cede or assign a contract for the upgrade and maintenance of Mogale City libraries or the rendering of services or any part thereof or any benefit or interest herein or thereunder to third parties without the written consent of the other being first had and obtained.</p> <p>SPECIAL CONDITIONS</p> <ul style="list-style-type: none"> • The upgrade and maintenance of Mogale City libraries, to be started within one week of receipt of an acceptance letter. • For the viewing of the work at libraries, the Project Manager is available to assist and the list of addresses for the libraries are provided. • Libraries that are excluded on the address list maybe be included in the job card if needed.

**TECHNICAL
EVALUATION
CRITERIA**

TECHNICAL EVALUATION CRITERIA

The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications. Failure to score the minimum of **25 points out of 45 points** will lead to non-compliance and bidders will be rejected after this phase and not continue for price scoring.

These criteria shall only determine whether the Request for Quotation will further be evaluated and will not influence the points scored on Price. If any criterion is rated zero points, the bidder will be rejected, even if the required **25 out of 45 points** are achieved.

All information and particulars necessary to properly evaluate the tender must be furnished on the submission. Incomplete particulars and documents required to substantiate the bidder's claim or insufficient documentary proof thereof will be construed to mean that the bidder is forfeiting the evaluation points in that regard.

Item	Weighting	Minimum Points
<p>Company Experience and Expertise</p> <p><i>1. Letters of completion or contactable references letters from client(s) for previous work indicating that the work was completed successfully in general building works.</i></p> <p>a) 6 or more Letters of completion or contactable reference letters= 15 points b) 3-5 Letters of completion or contactable reference letters= 10 points c) 1-2 Letters of completion or contactable reference letters = 5 Points</p> <p>● NB: The information provided must match the information as contained in the MBD 6.1.10.1</p>	15	5
<p>Project Management Team</p> <p>Copies of Qualifications plus a concise CV must be attached in order to score points</p> <ul style="list-style-type: none"> ● Site Manager: Project Management Certificate plus 5 years or more of relevant experience = (10) Points <p>OR</p> <ul style="list-style-type: none"> ● Site Officer: Grade 12 Certificate plus 3 years or more of relevant experience (5) Points <p>AND</p> <ul style="list-style-type: none"> ● Safety Officer: OHS Certificate or equivalent, plus 2 years or more relevant experience (10) Points <p>NB: The information provided must match the information as contained in the MBD 6.1.10.1</p>	20	15
<p>Resources Availability</p> <p>a) Vehicles: Proof of ownership in a form of a copy of a valid eNaTIS registration document in the name of the bidding entity or its Director(s).</p> <p>Or</p>		

	<p>In case of hiring, a letter of intent (Lol) to hire/lease duly signed and dated by the owner of the vehicle as well as eNaTIS registration document in the name of the bidding entity or its Director(s).</p>																				
	<p>Minimum of one light delivery vehicle (LDV) Engine capacity of 1.3 liters or more. For hire (5) Points For own (10) Points. NB: The information provided must match the information as contained in the MBD 6.1.10.3</p>	10	5																		
	Total:	45	25																		
<p>POINTS FOR SPECIFIC GOALS</p>	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price, 20 points for specific goals to promote transformation and economic development in accordance with the table below:</p> <p>Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 Points for Specific Goals <table border="1" data-bbox="352 779 1469 1585"> <thead> <tr> <th data-bbox="352 779 914 1171" style="background-color: #cccccc;">The specific goals allocated points in terms of this quotation</th> <th data-bbox="914 779 1182 1171" style="background-color: #cc0000; color: white;">Number of points allocated (80/20 system) (To be completed by the organ of state)</th> <th data-bbox="1182 779 1469 1171" style="background-color: #e69d00;">Number of points claimed (80/20 system) (To be completed by the tenderer)</th> </tr> </thead> <tbody> <tr> <td data-bbox="352 1171 914 1245">Within the boundaries of the Municipality</td> <td data-bbox="914 1171 1182 1245" style="text-align: center;">10</td> <td data-bbox="1182 1171 1469 1245"></td> </tr> <tr> <td data-bbox="352 1245 914 1350">Outside the boundaries of the Municipality, but within the West Rand District Municipality</td> <td data-bbox="914 1245 1182 1350" style="text-align: center;">6</td> <td data-bbox="1182 1245 1469 1350"></td> </tr> <tr> <td data-bbox="352 1350 914 1424">Within the boundaries of Gauteng Province</td> <td data-bbox="914 1350 1182 1424" style="text-align: center;">4</td> <td data-bbox="1182 1350 1469 1424"></td> </tr> <tr> <td data-bbox="352 1424 914 1507">Outside the boundaries of Gauteng Province</td> <td data-bbox="914 1424 1182 1507" style="text-align: center;">0</td> <td data-bbox="1182 1424 1469 1507"></td> </tr> <tr> <td data-bbox="352 1507 914 1585">Youth enterprise (Enterprise owned by persons younger than 35 years).</td> <td data-bbox="914 1507 1182 1585" style="text-align: center;">10</td> <td data-bbox="1182 1507 1469 1585"></td> </tr> </tbody> </table>			The specific goals allocated points in terms of this quotation	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Within the boundaries of the Municipality	10		Outside the boundaries of the Municipality, but within the West Rand District Municipality	6		Within the boundaries of Gauteng Province	4		Outside the boundaries of Gauteng Province	0		Youth enterprise (Enterprise owned by persons younger than 35 years).	10	
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QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE APPOINTMENT OF A CONTRACTOR WITH A CIDB GRADING OF 1GB OR HIGHER FOR THE GENERAL BUILDING WORKS UPGRADE AND MAINTENANCE OF MOGALE CITY LIBRARIES FOR A PERIOD OF TWELVE (12) MONTHS FOR FINANCIAL YEAR 2024/2025.

No	LIBRARIES	DESCRIPTION OF WORK	UNIT RATE	AMOUNT (EXCL VAT)	AMOUNT (INCL VAT)
A	DOORS ,ETC				
1.	AZAADVILLE	Supply and replace main door shutter lock mechanism with lock. 100mm zinc plated pad bolt	1		
2.	AZAADVILLE	Supply and replace main door shutter lock mechanism with lock. 50mm padlock	1		
3	HEKPOORT	Supply and replace door lever lock set with Ultra lock cylinder security door. Three lever lockset	1		
4	RIETVALLEI	Supply and replace lockset with handles key entry aluminum 2 lever fort Knox or equivalent 2.3 (h)x 14(w) x 7cm (d)	1		
5	RIETVALLEI	Supply and replace lockset with handles. Door handle lever on rose stainless steel	1		
6	KRUGERSDORP	Supply and replace aluminum cylinder door lock at main door. 80mm	1		
7	KRUGERSDORP	Supply and replace aluminum cylinder door lock at main door. 80mm	1		
8	KAGISO X12 LEWISHAM LUSAKA	Supply and install new main entrance library door. Timber double door - 6 panel 813 x 2032 mm	1		
9	KAGISO X 12 KRUGERSDORP	Supply and install inside timber door at the toilet of security. guard 4 panel 813 x 2032 mm	1		

10	KAGISO X12	Supply and replace aluminum glass door at the guard house. 915x 2032	1		
11	RIETVALLEI	Supply and replace the broken door and close the space door 813 x 2032 with face bricks type for safety	1		
12	KRUGERSDORP (R)	Supply and install internal door 4 panel parched top white 40mm(d) x 2032 (l) x 813 mm (w)	1		
13	LEWISHAM KAGISO	Supply and install home quip door seal -aluminium anodised weather seal draught sealer silver with brush strip silver 1000mm	1		
14	MUNSIEVILLE	Supply and dismantling the entrance steel ramp to accommodate the flat entrance to the kitchen door 8m	1		
	PIGEONHOLES				
15	HEKPOORT SAKKIE NEL	Supply and build to balance the pigeonhole cabinet 600 x 100 bricks stand	1		
16	KRUGERSDORP KAGISO X 12	Fix the pigeonholes doors (40 x40) 2 two side screws.	1		
	ROOF SEALING				
17	AZAADVILLE	Supply and sealing for the toilets and kitchen 15m2	M2		
18	HEKPOORT	Supply and roof sealing at the entrance of the library of 20m2	M2		
19	KAGISO X 12	Supply and roof sealing at circulation desk, discussion room and study area. 15m2	M2		
20	MUNSIEVILLE	Supply and sealing all joints of the prefabricated structure leaking at, children, and study area. 40m2 with silicone	m2		
21	SMOKEDOWN	Supply and seal the prefabricated structure modular leaking inside the library 12m2.	m2		
22	RIETVALLEI	Supply and replace few tiles that are loose on the roof. Tiles available 10m2	M2		
23	TARLTON	Supply and waterproofing the roof children section and Caretaker's House 30m2	M2		

24	MULDERSDRIFT	Supply and waterproofing the roof at adult section 10m2	M2		
25	DESMOND TUTU LUSAKA	Supply and install log wooden guard house for security. (3m x5m), Guard house Door pine back-to-back -stained stable half door 3,5x82 x203 cm half divided door with two shutters and 100mm zinc plated pad bolt windows on the sides and front 98,5 x 63 mm x 2 60x48mm Verandah 120mm x17mm1 x 234mm 1 m cement plastered around the guard house	1		
26	KRUGERSDORP	Supply and build 30(h) x 12(l) slope to divert water from flooding at the entrance of the library at the basement area 12m	m		
WINDOWS					
27	ETHEMBALETHU SOMKEDOWN AZAADVILLE RIETVALLEI SAKKIE NEL	Supply and replace broken windows for the library, guard house. 800x500x300 70mm x8mm 550 x 950 mm	1		
28	KRUGERSDORP	Supply and install new brown aluminium windows in the lending section 6x8m2	1		
29	KRUGERSDORP	Supply and do doors tinting at the windows main and paste Mogale City Local Municipality Logo on the glass door at the entrance. (4) 203 x197	1		
FLOORING					
30	KAGISO X 12 KRUGERSDORP	Supply and replace loose floor stone tiles at the security guard room with 150 mm high tile skirting 3.6 x 3.6	m2		
31	LEWISHAM	Supply and install floor tiles at the entrance. 500 x500 Carine cream shiny with 150 mm high tile skirting	M2		

32	LEWISHAM	Supply and install wall tiles at the entrance. 30 x 60 Astra feature	M2		
33	SAKKIE NEL	Supply and replace the loose carpets pieces. 50 x 50 green colour (sample available) not more than 20	M2		
34	KRUGERSDORP	Supply, remove the old carpet and install wooden floor-colour to be chosen at the administration office and the corridor with skirting. 7,5 x 5 12,5 x 150	M2		
35	KRUGERSDORP	Supply and install stone tiling at the toilet's corridor. 13x 115	M2		
	CEILING, PARTITIONS				
36	KAGISO X 12	Supply and replace ceiling at circulation desk, discussion room and study area (concrete slab ceiling) 15m2	M2		
37	KRUGERSDORP	Supply and partitioning the upstairs hall 4x4m2 with board and paint with white enamel paint	M2		
38	RIETVALLEI	Supply and replace guardroom horizontal ceiling with timber trusses cornices. 3 x3 m	m2		
39	RIETVALLEI	Supply and replace study area with concrete slabs 3 x3 m	m2		
40	SAKKIE NEL	Supply and cover bathroom opening with horizontal ceiling. 1.8 x2.1	M2		
41	SAKKIE NEL	Supply and replace damage ceiling with cornice at entrance and kitchen side. 3m2	M2		
42	TARLTON	Supply and replace 18m2 horizontal ceiling with cornice at the entrance of the library and rubberized it.	M2		
43	MULDERSDRIFT	Supply and install horizontal ceiling to timber trusses	M2		

		75mm cornices fixed to ceilings			
	KITCHEN				
44	MUNSIEVILLE KAGISO	Supply and replace broken kitchen unit door with super wood colour. 40 x 800	1		
TOTAL AMOUNT FOR EVALUATION PURPOSE ONLY					

Note: The pricing schedule will be used for comparison purposes only, final quantities will be dependent on the order size, the minimum order size will be 20 items.

NB:

If the bidder/supplier is a VAT Vendor, they must complete the pricing schedule indicating price including VAT

Or

if the bidder/supplier is not registered as a VAT Vendor they must complete the pricing schedule indicating price excluding VAT.

Name of Bidder: Date:

Signature: Position:



**PART A
INVITATION TO BID
MBD 1**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF MOGALE CITY LOCAL MUNICIPALITY					
RFQ NUMBER:	CDS (L) 01/2025	CLOSING DATE:	29 JULY 2024	CLOSING TIME:	11:00
DESCRIPTION	QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE APPOINTMENT OF A CONTRACTOR WITH A CIDB GRADING OF 1GB OR HIGHER FOR THE GENERAL BUILDING WORKS UPGRADE AND MAINTENANCE OF MOGALE CITY LIBRARIES FOR A PERIOD OF TWELVE (12) MONTHS FOR FINANCIAL YEAR 2024/2025.				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED
IN THE BID BOX SITUATED AT (STREET ADDRESS)

CNR. COMMISSIONER & MARKET STREET				
CIVIC CENTRE				
MOGALE CITY				
KRUGERSDORP				
1740				
SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	

E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
TAX COMPLIANCE STATUS	TCS PIN:		OR CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER’S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:
CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



MBD 4

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1 Full Name of bidder or his or her representative:.....
- 3.2 Identity Number:
- 3.3 Position occupied in the Company (director, trustee, hareholder²):.....
- 3.4 Company Registration Number:
- 3.5 Tax Reference Number:.....
- 3.6 VAT Registration Number:
- 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.
.....
.....

¹MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;

- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

3.12 Are any of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

3.13 Are any spouse, child or parent of the company’s directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder



MOGALE CITY LOCAL MUNICIPALITY

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this quotation are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the quotation and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this quotation	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Within the boundaries of the Municipality	10	
Outside the boundaries of the Municipality, but within the West Rand District Municipality	6	
Within the boundaries of Gauteng Province	4	
Outside the boundaries of Gauteng Province	0	
Youth enterprise (Enterprise owned by persons younger than 35 years).	10	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

10. **Previous experience**

Provide the following information on relevant previous experience (indicate specifically projects of similar or larger size and/or which is similar with regard to type of work).

Description	Value (R, VAT excluded)	Year(s) executed	Reference		
			Name	Organization	Tel no

10.1 **Staffing Profile**

Provide information on key staff you intend utilizing on this contract, should it be awarded to you.

Name	Position in your organization	Qualifications	Experience

10.2 Infrastructure and resources available to execute this contract

10.2.1 Physical facilities

Description	Address	Area (m ²)

10.3 Plant and equipment

Description: Plant and equipment owned (or to be rented)	Number of units

10.4 List of shareholders by Name, Position, Identity number, Citizenship, HDI status and ownership as relevant.

Name	Date/Position Occupied in Enterprise	ID Number (please attach certified copies of ID's)	Date RSA Citizenship obtained	HDI	Women	Disabled	Youth (person not older than 35 years of age)	% of business/ enterprise owned
							Total	100%

8.14 List of shareholders by Name, percentage (%) of business/enterprise owned, residential address.

Full Name	Identity (ID) Number (please attached certified copies of ID's)	% of business/ enterprise owned	Residential address

9. AUTHORITY FOR SIGNATORY

Please note that the sole proprietors or “one-person business” are not required to submit an official and duly signed authority of signatory.

Signatories for close corporations and companies shall confirm their authority by signing on behalf of the company/firm **by attaching to this page** a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

Printed on company letterhead:

“By resolution of the board of directors passed on _____ 20 _____

Mr _____

has been duly authorized to sign all documents in connection with the bid for

Tender _____ No _____

and any Contract, which may arise there from on behalf of

SIGNED ON BEHALF OF THE COMPANY _____

IN HIS CAPACITY AS _____ CAPACITY AS _____

DATE: _____

SIGNATURE OF SIGNATORY: _____

AS WITNESSES: 1 _____

2 _____

10. I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- (i) The information furnished is true and correct;
 - (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
 - (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been

fulfilled, the purchaser may, in addition to any other remedy it may have

-
- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:



MOGALE CITY LOCAL MUNICIPALITY

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>
4.1.1	<p>If so, furnish particulars:</p>		

4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY
BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

CDS (L) 01/2025: QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE APPOINTMENT OF A CONTRACTOR WITH A CIDB GRADING OF 1GB OR HIGHER FOR THE GENERAL BUILDING WORKS UPGRADE AND MAINTENANCE OF MOGALE CITY LIBRARIES FOR A PERIOD OF TWELVE (12) MONTHS FOR FINANCIAL YEAR 2024/2025.

(Bid Number and Description)

in response to the invitation for the bid made by:

MOGALE CITY LOCAL MUNICIPALITY

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf

of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ **Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder