

Ref: Kefilwe Jobeta (SCM) Tel: (011) 951-2177/2541/2014

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat) (For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: AS 01/2022

QUOTATIONS ARE HEREBY INVITED FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF CLEANING MATERIAL, PRODUCTS AND EQUIPMENT.

Advertising date: Thursday 12 August 2021

Closing date and time: Thursday 19 August 2021 @ 11:00AM

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM

Civic Centre

Corner Market & Commissioner Streets, Krugersdorp

Upper Level West Wing

Tender Box

TELEFAX OR E-MAIL QUOTATIONS WILL NOT BE ACCEPTED.

The following conditions will apply:

- 1. Supply Chain Management Unit, Financial Management Services Department, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- 2. To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- 3. According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points
- 4. All suppliers of goods & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ www.csd.gov.za
- 5. Bidders must ensure compliance with their tax obligations.
- 6. Bidders (Taxpayers) will need to register with SARS as E-Filers through the SARS's website @www.sars.gov.za.
- 7. Foreigner suppliers must complete the pre-award questionnaire in PART B:3
- 8. The entity & all directors/Shareholders to submit municipal accounts not more than 90 days in arrears or lease agreement reflecting responsibility of municipal charges
- 9. Bidders must submit/ write their tax compliance status(TCS) number and CSD MAAA number.
- 10. Bidder/s that failed to submit or write TCS and CSD MAAA numbers will be rejected.
- 11. Supply chain practitioner/s will print TCS CERTIFICATE with TAX COMPLIANCE STATUS (TCS)
- 12. No late quotations delivered after the official closing date and time will be accepted.
- 13. Price(s) quoted must be valid for at least sixty (60) days from date of your offer.

- 14. Price(s) quoted must be firm and must be inclusive of VAT.
- 15. A firm delivery period must be indicated.
- 16. All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the documents below:
- 17. Bidders must print the following documents from MCLM website under quotations.
 - o MBD 1. Invitation to bid
 - o MBD 4. Declaration of interest
 - MBD 6.1 Preference points claim form in terms of the preferential procurement regulations 2011
 - MBD 8: Declaration of bidders past supply chain management practices.
 - o MBD 9: Certificate of independent bid determination.
 - Sworn Affidavit: B-BBEE-EME (Original stamp from the Commissioner of Oath not a copy)
 - Authority of Signatory

If the MBD forms are not completed & submitted, your quotation will be rejected.

18. No quotation will be considered from persons in service of the state (MBD4)

MOGALE CITY LOCAL MUNCIPALITY REQUEST FOR FORMAL WRITTEN PRICE QUOTATION

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	AS 01/2022						
	FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF CLEANING MATERIAL, PRODUCTS AND EQUIPMENT.						
ADVERTISING DATE:	Thursday 12 August 2021						
DEPARTMENT:	Department: F	Department: Finance – Annual Stores					
Central Supplier database MAAA:							
Tax Compliance Status (TSC) Pin:							
DESCRIPTION OF SERVICE		project specifications ogale City Local Municipality invites service providers to supply, deliver and offad cleaning materials, products and equipment for a period of six (6) months.					
POINT SCORING	All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below: The RFQ will be evaluated on the basis of the 80/20-point system as stipulated in the Preferential Procurement Policy Framework Act. • 80 points for Price • 20 points for BBBEE level of contribution						
		BBBEE Status level of contributor	Number of				
		1	points(80/20 system)				
		2 18					
		3 14					
		4 12					
		5 8					
		6	6				
		8	4 2				
		Non-compliant	0				
		contributor					

COMPULSORY RETURNABLE	Company registration documents Continue of ID's of members (directors)					
DOCUMENTS	Certified Copies of ID's of members/directors Completed MRD 1 MRD 4 MRD 8 MRD 9					
REQUIRED:	Completed MBD 1, MBD 4, MBD 6.1, MBD 8, MBD 9 MBD 1 Invitation to hid					
INEQUINED.	MBD 1. Invitation to bid					
	MBD 4. Declaration of interest. MBD 6.4 B BBEE Status I and Contribution					
	MBD 6.1 B-BBEE Status Level of Contribution. MBD 6. Dealerstier of hidden part symple along the property and the proper					
	 MBD 8: Declaration of bidders past supply chain management practices. MBD 9: Certificate of independent bid determination. 					
	Schedule (fixed prices including Vat)					
	Authority of Signatory must be completed and signed in case of a business					
	not sole proprietor or one-person business or board of director's resolution					
	authorizing signature to sign off the bid documents.					
	Copy of latest municipal account/signed lease agreement by both parties.					
	If the responsibility of payment of municipal services is that of the					
	tenant/lessee, please provide proof of payment of The bidding entity as					
	well as all its directors must submit Municipal account which is not more than three (3) months in arrears or valid lease agreement which is in the					
	name of the business and or the directors, which must stipulate the					
	responsibility of payment of municipal services. > those services.					
	responsibility of payment of municipal services. > those services.					
	responsibility of payment of municipal services.					
DELIVERY	responsibility of payment of municipal services. > those services. If the business operates from the different address as per CIPC document, affidavit					
DELIVERY ADDRESS	responsibility of payment of municipal services. > those services. If the business operates from the different address as per CIPC document, affidavit must be provided					
	responsibility of payment of municipal services. > those services. If the business operates from the different address as per CIPC document, affidavit must be provided Municipal Stores, Technical Services Yard, Tudor Road, Chamdor,					
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CONDITIONS:

- All prices quoted must be **inclusive of VAT** (if Vat registered).
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for sixty (60) days from date of your offer
- Bidder must attach the Central Supplier Database (CSD) registration summary report.
- Bidders must attach TCS Pin no (Tax Compliance Status).
- Bidders must attach municipal account or lease agreement as mentioned above.
- TELEFAX OR E-MAIL QUOTATIONS WILL NOT BE ACCEPTED.

Name of Bidder:	Tel No/ Cell No
Contact Person	Fax Number
Residential Address	Postal Address
E-mail address:	
Signature	Date



PRICING SCHEDULE (VAT Incl.)

NO	ITEM DESCRIPTION	иом	UNIT PRICE (VAT Incl.)
1.	25L Green Pine Gel	each	R
2.	25L High shine floor polish 15% Liquid	each	R
3.	25L Liquid Floor Stripper	each	R
4.	25L Original black dip (Disinfected liquid)	each	R
5.	25L Thick Bleach	each	R
6.	25L Concentrated Carpet Cleaner Chemical	each	R
7.	25L Liquid Urinal Chemical	each	R
8.	25L Blood Stain Remover	each	R
9.	25kg Carpet Fresh Powder	each	R
10.	25L Liquid Window Cleaner	each	R
11	20L Sanitary Cleaner	each	R
12.	20L Biological Cleaner	each	R
13.	20L Carpet and Upholstry Spotter	each	R
14.	5L Methalated spirit	each	R
15.	5L Hand Liquid soap	each	R
16.	5L Multi-purpose liquid soap	each	R
17.	750ml Household dishwash liquid	each	R
18.	750ml Regular thin bleach	each	R
19.	750ml All-purpose ammonia cleaner	each	R
20.	750ml Toilet bowl disinfectant and cleaning liquid	each	R
21.	180ml Aerosol Air Freshener spray	each	R

22.	300ml Scented Furniture Polish	each	R
23.	Heavy duty small dish cloth 35cm(L) x 15cm(W) x 8cm(H) weight 680gms	each	R
24.	Heavy duty Large dish cloth L x W 045 x 75cm weight 680 gms	each	R
25.	Geerpres wringer Bucket with Mop (Complete) Capacity :36L (Galvanised) size: 37cm (Diameter) and 47cm (Height)	each	R
26.	Industrial Mop heavy duty 1.2m Handle	each	R
27.	270mm Grip Household soft broom	each	R
28.	Mop sweeper – complete 1000mm with Aluminium handle	each	R
28.	1000mm Mop Sweeper Refill	each	R
29.	Gutter sweeper broom 375mm stiff green PVC fibre (1.5mm) wooden head and Handle	each	R
30.	2.1 m extendable Window squeegee	each	R
31.	400g Mutton Cloth Roll	each	R
32.	400g mega Mop metal socket with vanished handle	each	R
33.	300ml Spray Insect killer odorless	each	R
34.	Plastic Toilet Brush set (11cmx11cmx36cm)	each	R
35.	Toilet Bowl Acid Remover	each	R
36.	50mm Black and Red Scrubbing Pad (for cleaning machine).	each	R
37.	Microfibre cloths – Red and Blue	each	R
38.	10L Plastic Electric water boiler with tap	each	R
39.	Drain plunger	each	R
40.	750ml bottle spray with head trigger (green or blue cap).	each	R
41.	750ml bottle spray with head trigger (red)	each	R
42.	1L bottle spray with trigger	each	R
43.	20L White Sanitary Pedal Bin	each	R

44.	20L Sanitary Liner (Red)	each	R		
45.	5kg Sanitary Powder	each	R		
46.	Urinal Pee Screen	each	R		
47.	2kg Toilet Powder	Each	R		
		Grand Total	R		
NB: If the bidder/supplier is a VAT Vendor they must complete the pricing schedule indicating price including VAT					
Or					
if the bidder/supplier is not registered as a VAT Vendor they must complete the pricing schedule indicating price excluding VAT.					
Name of Bidder: Date:					
Signature: Position:					



PRICING SCHEDULE (VAT Exclusive)

NO	ITEM DESCRIPTION	UOM	UNIT PRICE (VAT Excl.)
1.	25L Green Pine Gel	each	R
2.	25L High shine floor polish 15% Liquid	each	R
3.	25L Liquid Floor Stripper	each	R
4.	25L Original black dip (Disinfected liquid)	each	R
5.	25L Thick Bleach	each	R
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22.	300ml Scented Furniture Polish	each	R
23.	Heavy duty small dish cloth 35cm(L) x 15cm(W) x 8cm(H) weight 680gms	each	R
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25.	Geerpres wringer Bucket with Mop (Complete) Capacity :36L (Galvanised) size: 37cm (Diameter) and 47cm (Height)	each	R
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36.	50mm Black and Red Scrubbing Pad (for cleaning machine).	each	R
37.	Microfibre cloths – Red and Blue	each	R
38.	10L Plastic Electric water boiler with tap	each	R
39.	Drain plunger	each	R
40.	750ml bottle spray with head trigger (green or blue cap).	each	R
41.	750ml bottle spray with head trigger (red)	each	R
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	1L bottle spray with trigger		
43.	20L White Sanitary Pedal Bin	each	R
44.	20L Sanitary Liner (Red)	each	R
45.	5kg Sanitary Powder	each	R
46.	Urinal Pee Screen	each	R
47.	2kg Toilet Powder	Each	R
		Grand Total	R

NB:

If the bidder/supplier is a VAT Vendor they must complete the pricing schedule indicating price including VAT

Or

if the bidder/supplier is not registered as a VAT Vendor they must complete the pricing schedule indicating price excluding VAT.



PART A INVITATION TO BID MBD 1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF MOGALE CITY LOCAL MUNICIPALITY							
RFQ NUMBER:	AS 01/2022	CLOSING DATE:	19 AUGUST 2021	CLOSING TIME:	11:00		
DESCRIPTION			ED FOR THE SUPPI UCTS AND EQUIPM				
THE SUCCESS	FUL BIDDER WILL BE	REQUIRED TO FILL IN	N AND SIGN A WRITTEN	CONTRACT FORM (ME	3D7).		
	E DOCUMENTS MAY AT (STREET ADDRE	BE DEPOSITED IN TH SS	IE BID				
CNR. COMMISS	SIONER & MARKET S	TREET					
CIVIC CENTRE							
MOGALE CITY							
KRUGERSDOR	Р						
1740							
SUPPLIER INFO	ORMATION						
NAME OF BIDD	ER						
POSTAL ADDRE	ESS						
STREET ADDRE	ESS						
TELEPHONE N	JMBER CODE		NU	MBER			
CELLPHONE N	JMBER	1		1			
FACSIMILE NUM	MBER CODE		NU	MBER			
E-MAIL ADDRES	SS		·				

	1							
VAT REGISTRATION NUMBER								
TAX COMPLIANCE STATUS	TCS PIN:			OR	CSD No:			
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	Yes			B-BB STAT LEVE		Yes		
[TICK APPLICABLE BOX]	□No			AFFI	DAVIT	□No		
[A B-BBEE STATUS LEVEL ORDER TO QUALIFY FOR PI			AFFIDA	AVIT (FOR EMES	& QSEs) MUST BE SUBMITTED IN		
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐]No OF]		FOR BAS SUP THE /SEF /WO	PLIER FOR GOODS RVICES	☐Yes ☐No [IF YES, ANSWER PART B:3]		
TOTAL NUMBER OF ITEMS OFFERED				TOT.	AL BID CE	R		
SIGNATURE OF BIDDER				DAT	E			
CAPACITY UNDER WHICH THIS BID IS SIGNED								
BIDDING PROCEDURE ENQ	UIRIES MAY BE DIRECTE	ED TO:	TECH	NICAL	_ INFORMA	TION MAY BE DIRECTED TO:		
DEPARTMENT/ DIVISION	Supply Chain Manager	ment Unit	CONT	TACT	PERSON	Steven Senyelo		
CONTACT PERSON	Kefilwe Jobeta				TELEPHONE NUMBER		NE	083 464 2877
TELEPHONE NUMBER	(011) 951 2177 / 2014	/ 2541	FACSIMILE NUMBER		NUMBER			
FACSIMILE NUMBER			E-MA	IL AD	DRESS	steven. senyelo@mogalecity.gov.za		
E-MAIL ADDRESS	kefilwe.jobeta@mogale	ecity.gov.za						

PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:		
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE ACCEPTED FOR CONSIDERATION.	BIDS WILL NOT BE	
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYI	PED) OR ONLINE	
	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWOR PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT.		
2.	TAX COMPLIANCE REQUIREMENTS		
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.		
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX S	` '	
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH STATEMENT THROUGH THE WEBSITE WWW.SARS.GOV.ZA.		
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.		
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.		
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.		
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUF (CSD), A CSD NUMBER MUST BE PROVIDED.	PPLIER DATABASE	
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS		
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO	
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO	
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO	
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO	
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO	
CO	THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGUIREMENT TO REGUIREME	ISTER FOR A TAX SARS) AND IF NOT	
NO B SIGN	FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. IDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE. ATURE OF BIDDER: ACITY UNDER WHICH THIS BID IS SIGNED:		

SWORN AI	FFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE
I, the undersigned,	
Full name and surname	
Identity number	
	nt are to the best of my knowledge a true reflection of the facts.
	wner of the following enterprise and I am duly authorised to act on its behalf
Enterprise Name	
Trading Name	
Registration number	
Enterprise Address	
 The enterprise is Based on the manage Financial year, the in 	that:% black owned;% black women owned; gement accounts and other information available for the accome did not exceed R 10 000 000.00 (ten million rands); the table below the B-BBEE level of contributor, by ticking the applicable box:
100% Black owned Lev	el One (135% B-BBEE procurement recognition)
More than 51% black owned Lev	el Two (125% B-BBEE procurement recognition)
Less than 51% black owned Lev	el Four (100% B-BBEE procurement recognition)
4. The entity is an empowering	supplier in terms of the dti Codes of Good Practice.
and consider the oath bindin this matter.	contents of the affidavit and I have no objection to take the prescribed oath ag on my conscience and on the owners of the enterprise which I represent in alid for a period of 12 months from the date signed by the commissioner.
Deponent Signature	
Date:	
Commissioner of Oaths Signature and Stamp	_

DATE:



MBD 4

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1	Full Name of bidder or his or her representative:
3.2	Identity Number:
3.3	Position occupied in the Company (director, trustee, hareholder²):
3.4	Company Registration Number:
3.5	Tax Reference Number:
3.6	VAT Registration Number:
3.7	The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
3.8	Are you presently in the service of the state? YES / NO
	3.8.1lf yes, furnish particulars.
	egulations: "in the service of the state" means to be –

- (i) any municipal council;
- (ii) any provincial legislature; or

	(iii)	ne national Assembly or the national Council of provinces;
(b)	a mer	per of the board of directors of any municipal entity;
(c)	an off	ial of any municipality or municipal entity;
(d)	const	loyee of any national or provincial department, national or provincial public entity or tional institution within the meaning of the Public Finance Management Act, 1999 (Act 1999);
(e)	a mer	per of the accounting authority of any national or provincial public entity; or
(f)	an em	loyee of Parliament or a provincial legislature.
		der" means a person who owns shares in the company and is actively involved in the nt of the company or business and exercises control over the company.
	3.9	lave you been in the service of the state for the past twelve months?YES / NO
		9.9.1 If yes, furnish particulars
		.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?
		3.10.1 If yes, furnish particulars.
	3.11	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who hay be involved with the evaluation and or adjudication of this bid? YES / NO
		3.11.1 If yes, furnish particulars
	3.12	are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO
		3.12.1 If yes, furnish particulars.
	3.13	are any spouse, child or parent of the company's directors rustees, managers, principle shareholders or stakeholders or service of the state? YES / NO
		3.13.1 If yes, furnish particulars.
	3.14	o you or any of the directors, trustees, managers, rinciple shareholders, or stakeholders of this company ave any interest in any other related companies or

Full Name	Identity Number	State Employee Numb

business whether or not they are bidding for this contract.

YES / NO



MBD 6.1

MOGALE CITY LOCAL MUNICIPALITY

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
 - 80/20 PREFERENCE POINT SYSTEM FOR ACQUISION OF GOODS, SERVICES AND WORKS SERVICES FOR RAND VALUE EQUAL TO AND ABOVE R30 000 AND UPTO TO 50 MILLION (all applicable taxes included); and
 - 90/10 PREFERENCE POINT SYSTEM FOR ACQUISITION OF GOODS, SERVICES AND WORKS WITH RAND VALUE ABOVE R50 MILLION (all applicable taxes included).
- 1.2 The value of this bid is estimated to exceed R30 000 up to R50Million (all applicable taxes included) and therefore the preference point system shall be applicable.
- 1.3 Preference points for this bid shall be awarded for:
 - (a) Price; and
 - (b) B-BBEE Status Level of Contribution.
- 1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS), or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or a sworn affidavit confirming

annual turnover and level of black ownership in case of an EME and QSE together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. **DEFINITIONS**

- (a) "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003) as amended by Act No 46 of 2013;
- (f) "comparative price" means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) "consortium or joint venture" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- (i) "EME" means an Exempted Micro Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) "Firm price" means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) "functionality" means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and

durability of a service and the technical capacity and ability of a bidder;

- (I) "non-firm prices" means all prices other than "firm" prices;
- (m) "person" includes a juristic person;

- (n) "QSE" means a Qualifying Small Enterprise as defines by Codes of Good Practice issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (o) "rand value" means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- (q) "total revenue" bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- (r) "trust" means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) "trustee" means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

80/20 PREFERENCE POINT SYSTEM FOR ACQUISION OF GOODS, SERVICES AND WORKS SERVICES FOR RAND VALUE EQUAL TO AND ABOVE R30 000 AND UPTO TO 50MILLION

1) (a)(i) The following formula must be used to calculate the points for price in respect of tenders (including price quotation) with a rand value equal to, or above R 30 000 and up to Rand value of R50 MILLION (inclusive of all applicable taxes included):

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps = 80 \left(1 - \frac{Pt - P\min}{P\min} \right)$$
 or $Ps = 90 \left(1 - \frac{Pt - P\min}{P\min} \right)$

Where

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2

Non-compliant	0	0
contributor		

5.2 A bidder who qualifies as an EME in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership.

- 5.3 A Bidder other than EME or QSE must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.6 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 5.1

7.1 B-BBEE Status Level of Contribution: = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit.

8. SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted?

8.1.1	YES NO If yes, indicate:
	i) What percentage of the contract will be subcontracted? %
	ii) The name of the sub-contractor
	iii) The B-BBEE status level of the sub-contractor
	iv) Whether the sub-contractor is an EME.
	,
	YES NO
9.	DECLARATION WITH REGARD TO COMPANY/FIRM
9.1	Name of company/firm:
9.2	VAT registration number:
9.3	Company registration number:
9.4	TYPE OF COMPANY/ FIRM
	 □ Partnership/Joint Venture / Consortium □ One-person business/sole propriety □ Close corporation □ Company □ (Pty) Limited [TICK APPLICABLE BOX]
9.5	DESCRIBE PRINCIPAL BUSINESS ACTIVITIES
9.6	COMPANY CLASSIFICATION
	 □ Manufacturer □ Supplier □ Professional service provider □ Other service providers, e.g. transporter, etc. [TICK APPLICABLE BOX]
9.7	MUNICIPAL INFORMATION
	Municipality where husiness is situated:

(Tick applicable box)

	Registered Account Number:
	Stand Number:
9.8	Total number of years the company/firm has been in business:

- 9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

10. <u>Previous experience</u>

Provide the following information on relevant previous experience (indicate specifically projects of similar or larger size and/or which is similar with regard to type of work).

Value (R,	Value (R, Vear(s)		Reference		
VAT excluded)	executed	Name	Organization	Tel no	
	VAT	VAT rear(s)	VAT rear(s)	VAT real(s) Name Organization	

10.1 **Staffing Profile**

Provide information on key staff you intend utilizing on this contract, should it be awarded to you.

Name	Position in your organization	Qualifications	Experience

10.2 <u>Infrastructure and resources available to execute this contract</u>

10.2.1 Physical facilities

Description	Address	Area (m²)

10.3 Plant and equipment

Description : Plant and equipment owned (or to be rented)	Number of units

10.4 List of <u>shareholders</u> by Name, Position, Identity number, Citizenship, HDI status and ownership as relevant.

Name	Date/Position Occupied in Enterprise	ID Number (please attach certified copies of ID's	Date RSA Citizenship obtained	HDI	Women	Disabled	Youth (person not older than 35 years of age)	% of business/ enterprise owned
							Total	100%

8.14 List of <u>shareholders</u> by Name, percentage (%) of business/enterprise owned, residential address.

Full Name	Identity (ID) Number (please attached certified copies of ID's)	% of business/ enterprise owned	Residential address

9. AUTHORITY FOR SIGNATORY

Please note that the sole proprietors or "one-person business" are not required to submit an official and duly signed authority of signatory.

Signatories for close corporations and companies shall confirm their authority by signing on behalf of the company/firm **by attaching to this page** a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

Printed on company letterhead:
Fillited on company letternead.
"By resolution of the board of directors passed on20
Mr
has been duly authorized to sign all documents in connection with the bid for
Tender No
and any Contract, which may arise there from on behalf of
SIGNED ON BEHALF OF THE COMPANY
IN HIS CAPACITY ASCAPACITY AS
DATE:
SIGNATURE OF SIGNATORY:
AS WITNESSES: 1
2

- 10. I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
 - (i) The information furnished is true and correct;
 - (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
 - (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been

fulfilled, the purchaser may, in addition to any other remedy it may have

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- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution

	NATURE(S) OF BIDDERS(S)
DATE:	
ADDRESS	
	DATE:





MOGALE CITY LOCAL MUNICIPALITY

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

ltem	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		
4.1.1	If so, furnish particulars:		

Signa	ature Date	••••	
CERT DECI	E UNDERSIGNED (FULL NAME)	ACTIO	N MAY B
	CERTIFICATION		
4.7.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No 🗆
4.4.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	No 🗆
4.3.1 Item	If so, furnish particulars: Question	Yes	No
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No 🗆
4.2.1	If so, furnish particulars:	Vac	No
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.		No 🗆

CERTIFICATE OF INDEPENDENT BID DETERMINATION

i, the undersigned, in submitting the accompanying bid.	
(Bid Number and Description)	
in response to the invitation for the bid made by:	
(Name of Municipality / Municipal Entity)	
do hereby make the following statements that I certify to be true and complete in every respect	:t:
I certify, on behalf of:that:	
(Name of Bidder)	

1. I have read and I understand the contents of this Certificate:

I the undersigned in submitting the accompanying hid:

- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder:
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

7.

- 8. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;

- (b) geographical area where product or service will be rendered (market allocation)
- (c) methods, factors or formulas used to calculate prices;
- (d) the intention or decision to submit or not to submit, a bid;
- (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
- (f) bidding with the intention not to win the bid.
- 9. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 10. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- ³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.
 - 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	Name of Bidde