




<b>Department:</b>	<b>Supplier Chain Management</b>	<b>Document number:</b>	<b>AIDC-SCM-TMP-011</b>	 Supplier Park Development Company SOC Ltd t/a <b>Automotive Industry Development Centre</b> <i>Your partner in becoming globally competitive</i>
<b>Document Classification</b>	<b>Normal document</b>			
<b>Document Type</b>	<b>TEMPLATE</b>			
<b>Name of Document:</b>	<b>REQUEST FOR QUOTATION/PROPOSAL (RFQ)</b>			

## ANNEXTURE A

Item No.	Description	UOM*	Quantity	Unit Price (excl. VAT)	Total Price (excl. VAT)
1.	<b>Lunch Catering:</b> provide own serving tables Finger Lunch for VIP guests including VIP Holding room, (Also Cater for Halaal, Kosher & Vegetarians) X 250 pax Certificate of food acceptability submitted	Price per person	250		
2.	Assorted Cold Drinks X 150 pax	Price per item	150		
3	Assorted 100% Juices X 150 pax	Price per item	150		
4	<b>Breakfast - On Arrival</b> – provide own serving tables  Croissants with fillings x250 (also cater for Vegetarians, Kosher & Halaal) & Assorted Muffins for 250 pax Tea/coffee for 250pax Certificate of food acceptability submitted	Price per person/items	250		
5	<b>Still water:</b> <b>x 1000 x 500ml bottles</b>	Price per item	1000		
6	Main Event Marquee x 1 [20X15m estimate] to accommodate 150pax, black & white draping with black carpet & lighting  To issue Engineer's certificate after erection	Price per item	1		
7	Catering marquee to accommodate 100pax estimate, with service stations, black & white draping with black carpet & lighting	Price per item	1		

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	To include cocktail tables as ordered To issue Engineer's certificate after erection				
8	Holding room Marquee x 1 (6X5m estimate) accommodate 15pax, black & white draping & black carpet & lighting To issue Engineer's certificate after erection	Price per item	1		
9	JOC Marquees x 1 marquee 10mx4m divided into 3 spaces for [EMS/SAPS/VOC] With black carpet and lighting <b>no draping</b> To accommodate 1 table in each space & 2 chairs in each space & stretcher/etc, To issue Engineer's certificate after erection	Price per item	1		
10	WOODEN BASE UNVEILING PLAQUE with SOLID BRASS TOP – 55CM wide X 40CM high AND NAVY VELVET CURTAIN on stand, permanently mounted on wall <b>ENGRAVED WITH UNVEILING WORDING – To be provided for printing</b>	Price per item	1		
11	15 cocktail tables & cocktail tablecloths – 5=HOLDING ROOM & 10 = CATERING MARQUEE	Price per item	15		
12	1 x Front Main Big LED screen & Sound /PA system for to cover 150 pax, 1x microphone for podium with stand	Price per item	1		
13	<b>1 x flower bunch in vase – holding room</b>	Price per item	1		
14	<b>1 x 6m long x4m wide x 60cm high stage, with skirt , black carpet &amp; 1 step</b>	Price per item	1		
15	<b>5 x PORTABLE AIRCONS FOR MAIN MARQUEE, HOLDING ROOM AND CATERING MARQUEE</b>	PRICE PER ITEM	5		

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<b>16</b>	<b>Backup power generator 100kva – as contingency [fixed value] including own installation &amp; testing</b>	Price per item	<b>1</b>		
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\*UOM = Unit of measure, e.g. Hours/Days/Per person, etc.

<b>SUB-TOTAL</b>	
<b>VAT @ 15%</b>	
<b>TOTAL</b>	